

**Aamir Shafat**

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# Professional Profile:

A highly motivated, hardworking and genuinely flexible individual with strong professional background experience. Demonstrable experience in Windows based operating systems, virtualization, databases, ERP’s, hardware and network protocols. Communicative and people orientated, I quickly forge relationships with colleagues and display ability to influence teams to achieve strategic objectives with a can do attitude.

# Core Technical Competencies:

**Operating Systems:** Experience in administrating, designing, installing, identifying and correcting windows based operating systems which includes Windows NT Workstation & Server 4.0, Windows Server 2012/2008/ 2003/2000 & Windows XP/7/8/10.

**Active Directory:** Health Check, User Account Management, Managing Groups & OUs, Assign Permissions, Administration & Troubleshooting of AD, DNS & DHCP Services configuration.

**Group Policy Objects (GPOs):** GPO management with in site/domain structure.

**Virtualization:** ESXI/vSphere 6.0 VMware Workstation 7.0 - 11.0 & Hyper-V

**Databases:** MS SQL Server 2008, 2000, & 7.0 implementation, maintenance, tuning, backup & restore of database.

**ERP :**( Solomon IV’s Great Plains/ Microsoft Dynamics) Planning, analysis, implementation and Technical Support of Financial & Distribution series.

**Hardware:** Routers, Switches, Hubs, Laptops, Workstations & Servers, Raid, SCSI, Modems, Network cards, Memory, Printers, Scanners and other peripherals.

**Networks:** Experience in installing, configuring & managing LAN/WAN networks.

**Backup operations:** Ensuring all required file systems and system data are successfully backed up to the appropriate media.

**Firewall Security:** Enable & control firewall behaviour. Create, modify & delete firewall rules.

**Related Software:** Ms Office Suite, Adobe Suite, Seagate Crystal Reports and many more.

# Employment History: Jan 2014 - Present: Capriole Construction Co. L.L.C, Abu Dhabi-U.A.E – System Administrator

* Configured, managed and troubleshoot of Windows Server 2008/2012 R2.
* Managed AD Domain Controller, DNS and DHCP Servers and configurations.
* Implemented Additional Domain Controller (ADC) for load balancing, failover and disaster recovery (DR).
* Managed Windows server 2012R2 network (users, computers, printers, etc.) with Active Directory management.
* Managed Active Directory User Accounts on Windows server 2012 (creation, deletion, permission etc.)
* Developed organizational units in Active Directory (AD) and managed user security with group policies
* Organized existing AD objects to assist with day to day administration (Organizational Units (OU), groups, departments, users, servers, PCs, laptops, printers etc.)
* Active Directory (Health Check, User Account Management, Group Policy, Domain Controller Policy), DNS & DHCP Services Configuration.
* Utilized global level and site level Group Policy Objects (GPOs) to manage AD Organizational Units (OUs), objects, groups, users and computers.
* Implemented group policies to manage domain / PC / user security.
* Administered DNS & DHCP.
* Provided day-to-day Assistance to systems' users.
* Provided remote system administration services.
* Implemented / tested backup and recovery procedures using tape library.
* Maintained network security via Symantec Corporate Antivirus software.
* Installing and configuring computer hardware operating systems and applications
* Monitoring and maintaining computer systems and networks
* Troubleshooting system and network problems and diagnosing and solving hardware or software faults
* Replacing parts as required
* Managing Server & ensure backups

# Aug 2012 – December 2013: Multinet Pakistan, Islamabad– System Administrator

* Created and implemented Active directory services on two Windows 2012 servers.
* Managed Active Directory objects, policies, users and groups.
* Designed, administered, and supported systems, networks, and application infrastructure (e.g. LAN/WAN, firewalls, routers, systems security)
* Managed and maintained of networks in field.
* Managed user accounts, DSN, DHCP, LAN/WAN, TCP/IP, RAS, etc. and maintaining connectivity to the internet.
* Configured TCP/IP, DHCP, DNS, WINS, VPN, RRAS connections and settings at Head office & Branch offices.
* Defined IT recovery plan for servers and workstations.
* Planed/budget the hardware and software needs of the Company and ensure that all hardware and software meets all operational requirements
* Performed daily, weekly, monthly maintenance backups/restorative exercises (Backup Exec), reviewing server logs for potential issues, as well as by ensuring that anti-virus software and security patches are routinely updated and functioning.
* Installed, Setup, maintenance, tuning, backup & restore of database of SQL Server 7 & 2000 on the main servers.
* Maintained the security of the organization’s information infrastructure and information technology (IT) systems.
* Answered technical queries.
* Supervised company’s data entry operations.
* Responsible for installing and updating of anti-virus.

# Education and Qualifications:

**M.S (Project Management in I.T)**

Virtual Comsats Islamabad-Pakistan

2015-2017

**B.S (Electronics & Telecom Management)**

BAHRIA University Islamabad-Pakistan

2009 – 2013

**DAE (Diploma of Associate Engineering in IT)**

International Islamic University Islamabad-Pakistan 2005 – 2008

**SSC (Science Group)**

F.G Boys High School Islamabad-Pakistan

2003 – 2005

**Training Courses**

**CCNA Training - CISCO Regional Academy.**

**CISCOM Rawalpindi**

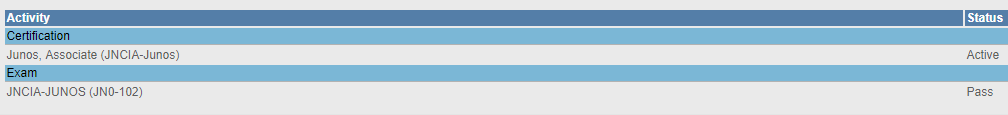
* Configuring CISCO routers and Switches.
* Establishing LAN & WAN networks.
* Proficient command on routing protocols (OSPF, EIGRP, RIP

**Microsoft Certified Systems Engineer (MCSE) Training-CISCO Regional Academy CISCOM Rawalpindi**

* Installing, Administering, and Configuring Microsoft® Windows® XP Professional
* Maintaining a Microsoft Windows Server 2003 Environment
* Implementing a Microsoft® Windows® Server 2003 Network Infrastructure: Network Hosts
* Implementing, Managing, and Maintaining a Microsoft® Windows® Server 2003 Network Infrastructure: Network Service
* Planning, Implementing, and Maintaining a Microsoft® Windows® Server 2003 Active Directory® Infrastructure
* Implementing and Managing Microsoft® Exchange Server 2003
* Microsoft ISA Server 2000.

**Certification**

Junos, Associate (JNCIA-Junos)

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**Visa Status: Employment Visa**

**Valid U.A.E Driver's License**