



CAREER CURRICULUM

Samboogaraj Sundaramurthy

Email: sammurthy361@gmail.com

UAE MOBILE NO:

Mob: +919865423226(Whatsapp)

CAREER OBJECTIVE:

To become a part of growth oriented competitive organization where I can pursue a rewarding career and nurture it using my experience, knowledge and creating abilities and use them for the organizational as well as personal development.

KEY SKILLS:

- Strong Knowledge in oracle ERP system and material controlling field.
- Ability to Procure all kind of Products can work independently on all aspects of Sourcing and Logistic which include shipping and government related Documents with Domestic and international suppliers.
- Handling Quotations and special tender costing, negotiating, raw material allocation, purchasing.
- Excellent understanding of the Client requirements on new projects and manufacturing process through the Development to final Production.
- Analyze the markets for appropriate suppliers for future products
- Equally adept at performing as a project team member, lead team independently or working independently, depending on the nature of the project at hand.

WORK EXPERIENCE:

1. "SIMPSON & CO LTD(ASP site)", chennai, India : (10th May 2019 To Jun 18th 2021)

Designation: Purchasing executive (Buyer) for Tractor engine Products..

JOB RESPONSIBILITIES:

- Preparation of procurement plan, management of procurement work processes, development of procurement activities on project.
- Preparing and developing vendor database and assisting in qualification of vendor.
- Prepare complete set of documents pertaining to export/import shipping documentation.
- Maintain a direct relationship with the vendor, suppliers and bank pertaining to all export/import procedures and documentation.
- Co-ordinate closely with the logistics/shipping company/agents for scheduling and booking shipments to ensure smooth cargo delivery.
- Prepare freight invoices and receipt vouchers for freight received.
- Working knowledge in ERP system at oracle software.
- And monitor and control all store related checking and inspection of these incoming materials and stores.
- And daily proper inventory management and check physical verification of stock.

2. "GR Engineering works" Coimbatore, India, from APR11th 2018 TO APR29th 2019: Worked as Mechanical Q.C Engineer in Manufacturing industry

JOB RESPONSIBILITIES:

- Prepare document and execute detailed test plans, test cases and defect reports.
- Review and approve quality requirements for manufacturing planning, supplier purchase orders and engineering specification to ensure contract compliance.
- Develop Document and Audit practices, program quality and metric reporting system.
- Attend daily team meetings to provide progress report, obtain updates of daily performances related to quality, cost and delivery.

3. "Gestamp Automotive Chennai Private Ltd "Chennai India, from May24th 2014 TO may28th2015: Worked as MECHANICAL TECHNICIAN APPRENTICE

JOB RESPONSIBILITIES:

- Prepare and operate CNC machines to perform tasks such as drilling, grinding, milling and etc..
- Prepare and load raw materials and parts onto the machines.
- Check and maintain machinery daily to ensure functionality.
- Understanding specifications of the task at hand and the desired result by reading blueprints, mechanical drawing etc.
- Inspect and measure finished products and compare them with requirements to determine if the process has been completed properly.

EDUCATIONAL QUALIFICATION:

DEGREE	INSTITUTE	BOARD/UNIVERSITY	YEAR OF PASSING	%MARKS/ CGPA
B.E(MECHANICAL ENGINEERING)	KSK Engineering college, Kumbakonam, India.	Anna university	2018	7.1
Diploma in Mechanical engineering	Thanthai roever institute of polytechnic college, perambalur, India.	Department of technical education	2014	69%
SSLC (Board of school)	Town hr sec school, Kumbakonam, India.	State Board	2011	61%

CERTIFICATION

- Completed the course of Diploma in HVAC.
- Completed the course of Diploma in MS-Office.
- Completed the course of Diploma in Fire and Industrial safety.
- Completed the course of Autocad, Revit Mep, Catia V5, Solidworks and Creo.
- Completed the course of Diploma in MEP – (Mechanical, Electrical, Plumbing and Fire fighting).

COMPUTER PROFICIENCY:

Working knowledge of basic Microsoft software's, Internet, MS Excel, MS Words, MS Office, Power Point, Outlook Express, Photoshop, Oracle erp system, Autocad, Solidworks, Catia, Creo etc.

ACHIEVEMENTS:

- Saved time for the company in project.
- Identified a problem and solved it.

PERSONAL DETAILS:

FATHER'S NAME	:	Sundaramurthy .R
MOTHER'S NAME	:	Parimala
SEX	:	MALE
MARITAL STATUS	:	MARRIED
NATIONALITY	:	INDIAN
LANGUAGES	:	English, Hindi, Tamil, Malayalam, Kanada
DATE OF BIRTH	:	7 th JULY 1996
PRESENT ADDRESS	:	Flat No-3, Street # 33, Al Maktoum Hospital Road - Naif - Dubai- United Arab Emirates.
LANDMARK	:	Opposite flat of khyber medical center.
PERMANENT ADDRESS	:	House no 44, Alagappan Street, Kumbakonam, Thanjavur district, Pincode-612001, Tamilnadu, India
PASSPORT NUMBER	:	M 2974652
VISA (UID) NUMBER	:	67983470
PERMIT NUMBER	:	301/2021/77/0495856,
VISA INSURANCE NUMBER	:	T2P-2021- AE2APITI- 0158721-1,
DRIVING LICENSE (INDIA)	:	TN68 20140006943

DECLARATION:

I hereby declare that the above mentioned particulars are true to the best of my knowledge and I bear the responsibility for the correctness of it.

Date:

Place:

(Samboogaraj Sundaramurthy)