

SADIA PERVEEN

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WORK EXPERIENCE

- **MARKETING COORDINATOR, PINNAKAL BUSINESS CONSULTING – DUBAI**, Dubai, United Arab Emirates(Aug 2017 to Dec 2019)
- **ACCOUNT ASSISTANT, ADAMJEE INSURANCE CO – DUBAI**, Dubai, United Arab Emirates(Feb 2011 to Jan 2016)
- **Accountant, EYE ZOOM OPTICAL LLC – DUBAI**, Dubai, United Arab Emirates(Dec 2009 to Sep 2010)
- **ECEXUTIVE SECRETARY, KALSOFT PVT LTD – KARACHI**, Karachi, Pakistan(Jul 2003 to Nov 2008)

EDUCATIONAL BACKGROUND

- , , **Bcom**, 0,

SKILLS

- **mathematics**
- **accounting terminology**
- **ms excel**
- **quickbooks**
- **financial statements**
- **account analysis**

PERSONAL BACKGROUND

° **Birthday:** - 1980-05-10