 **THAFIQUE MOHAMED**

 **Senior Credit Controller**

* DUBAI, UNITED ARAB EMIRATES

 **+971502634475**

* **:** **thafiquemohamed@gmail.com**

**Professional Summary**

A young professional accountant offering significant **12** years of experience in UAE with Credit Controller Include Sales Coordination session, seeking to join a progressive organization that has the need for a Qualified Accountant and offers opportunities for career advancement. Ready to take up new challenges in Accounts/Finance functions which effectively utilizes my professional experience, Qualifications and skill sets.

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**PROFESSIONAL SKILLS**

 

** Educational Qualification**

Calicut University- Bachelors in Commerce ![calendar_icon[1]]() 2001 India

 **Summary of Skills**

**![calendar_icon[1]]()**

* Ability to handle all Credit Management responsibilities.
* Strong academic background with specialization in Financial Management.
* Proficiency in working in a computerized accounting environment.
* Have excellent planning, analytical & problem solving skills.
* Excellent written and verbal communication skills.
* Have excellent time management skills and can meet the deadlines without compromising on quality.
* Knowledge of accounting standards like Tally & JD Edwards.(9.1)
* Excellent knowledge of Internal Audit, Budgeting, Cash & fund flow analysis, cost management and financial statement analysis & reporting.
* Strong personal computer skills which are required to perform analyses and communicate financial information to various users.
* Excellent Knowledge of Trading Agreements & investment Analysis’s
* Quick learning ability.

**![211348171[1]]()**

**PERSONAL INFO**

 **DATE OF BIRTH**

 **11-09-1981**

 **NATIONALITY**  **INDIAN**

**PASSPORT NO**

**L1223562**

**VISA STATUS**

**EMPLOYMENT**

**UAE LICENSE NO**

**1960927**

**GENDER**

**MALE**

**MARITAL STATUS**

 **MARRIED**

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**PERSONAL SKILLS**

**Communication**



**Commitment**



**Quick Leaner**



**Problem Solver**



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**KNOWLEDGE \_\_\_\_\_\_\_\_SKILLS**

**Internal Audit**

**Budgeting**

**Cash & Fund flow Analysis**

**Trading Agreements Investment Analysis’s**

 **Employment History**

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 **SARA TRIDENT EMIRATES L L C, DUBAI, U.A.E.**

Credit Controller- **March 2006– Till Date  Dubai, UAE**

* Management of Accounts Receivables: Managed the entire operations of the Receivable department, Reviewed invoices and check requests, reconciled customer statements, resolved invoice discrepancies,
* Successfully managed the process of streamlining the operations of the receivable department.
* Analyzed revenues, commissions and expenses to ensure they are recorded appropriately on a monthly basis.
* Reporting the managers regarding the collection analysis, Cash flow, liability, revenue, and expenses entries by compiling and analyzing account information.
* Summarized total outstanding of the company on monthly basis & individually putting target to each concerned teams to collect all the dues from the markets.
* Performed general accounting functions, including operation of the general ledger system, journal entries, and month-end close works.
* Ensure that customers' account statements are reconciled and circulated to sales teams on timely basis

**PEP Clothing Co. TAMILNADU, INDIA**

Accounts & Administration Manager cum Customer Relationship Executive- **April 2004– December 2005 Dubai, UAE**

* Attending Internet related customer compliant
* Interaction with dealers for monthly collections
* Providing inbound leads to Sales Department by area wise
* Email and fax correspondence with customers and dealers
* Sending reminders to customer on their renewal dates
* Reporting to Office Manager on day to day basis
* Reporting the financial position & stock position up-to-date
* Reporting the up-to-date working condition of the company

 **FURORE APPARELS PVT LTD KERALA, INDIA**

Accountant - **January 2003– February 2004 Dubai, UAE**

* Voucher entering and checking
* Preparing ledger accounts, debit note & credit note
* Prepare accounts for finalization
* Day to Day Office Administration.
* Handling Bank Transactions.
* Attending Supplier and Customer calls.
* Responsible for Petty Cash.
* Responsible for making/preparing the quotations.
* Prepare necessary papers/office documents.
* Responsible for checking the stocks every day.

 **Reference:** Available on request

 **LANGUAGE \_\_\_\_\_\_\_\_\_SKILLS**

English



Hindi



Malayalam



**PASSPORT INFO**

**Passport No: L1223562**

**Date of Issue:**

 **25-04-2013**

**Date of Expiry:**

**24-04-2023**

**Place of Issue: Dubai**

**VISA INFO**

**Type:**

**Employment Visa**

**Date of Expiry:**

**7th July 2022**

 **Hobbies**

