

Muhammad Zeeshan

Contact No: +971547245131

Email: mian.zeeshan266@gmail.com



PERSONAL STATEMENT

I am highly motivated to join services-based organization for acquiring and dissemination of advanced knowledge and skills. I am always eager to work in a challenging and stimulating workplace where there are continuous opportunities of learning and personal development.

INTERPERSONAL SKILLS

- ✦ Enjoys the challenges of learning new skills, implementing ideas.
- ✦ Strong communication and excellent organization skills with ability to manage multiple tasks in a team.
- ✦ Self-motivated, energetic, dedicated and willing to accept new challenges.

ACADEMICS

Bachelor of Business in Information Systems

University of Management and Technology

- Lahore, Year (2019)

Intermediate with Science

Kips College

-Multan, Year (2014)

Matriculation with Science

Nishat high school

-Multan, Year (2012)

International English Language Test

Listening	7.5	Professional Expert
Speaking	7	Professional Expert
Reading	6.5	Professional
Writing	6	Professional

Internship

Internee in Sui Northern Gas Pipelines Limited, Pakistan (*6 weeks, year 2017*)

EXPERIENCE

- ✚ Worked full time as **Business Development Specialist** in **Formulatrix Pakistan**.
(*Year, 2019 – 2021*)
 - Developing Strategies
 - Increasing sales
 - Working as Team Player
 - Meeting new Customers
- ✚ Worked as a **Student assistant** under Federal work-study program of Info Tech at the Information Technology department, UMT. (*Year, 2016*)
- ✚ Worked as a **Student Coordinator** at International Students Office at UMT admission department. (*Year, 2017*)
- ✚ Worked as a **Student Academic Counselor** at United State Educational Foundation in Pakistan (*USEFP Year, 2018*)
- ✚ Worked as a trainer of International Institutions entrance exams.
 - **GRE**
 - **IELTS**

PROFESSIONAL SKILLS

- ✚ MS Office
- ✚ Marketing Management
- ✚ Database Management Systems
- ✚ IBM Watson, Alteryx
- ✚ Business Research skills (Survey tools, Quantitative and Qualitative analysis)
- ✚ Tools of Predictive Analysis and forecasting
- ✚ Enterprise Recourse Planning (Basic)

COMMUNICATION SKILLS

- ✚ Good Communication Skills in English, and Urdu.

REFERENCE

Note: Any reference document can be provided on the demand of Human resources department.