

MEDARDO M. VILLAMOR JR.

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WORK EXPERIENCE

- **ADMINISTRATOR/DOCUMENT CONTROLLER, MATEX CONSTRUCTION & CHEMICALS MANUFACTURING L.L.C.**, , United Arab Emirates(Mar 2018 to Aug 2021)
- **RECEPTIONIST/ADMINISTRATOR/COORDINATOR, NETCARE IT SERVICES**, Dubai, United Arab Emirates(Aug 2013 to Jul 2016)
- **RECEPTIONIST/ADMINISTRATOR, RIGID INDUSTRIES FZC**, Sharjah, United Arab Emirates(Aug 2012 to Aug 2013)
- **DATA ANALYST/ EXPORTING DATA, DOCUMENT CORPORATION**, , Philippines(Jan 2009 to Feb 2012)

EDUCATIONAL BACKGROUND

- **PHILLIPINE MARITIME INSTITUTE (PMI)**, , **Bachelor of Science** , 2008, NAUTICAL MARINE

SKILLS

PERSONAL BACKGROUND

- **Birthday:** - 1990-03-12