

# SYAM DAS

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## WORK EXPERIENCE

- **Sales and Admin Manager (Store In Charge), Magrabi Opticals** , Dubai, United Arab Emirates(Sep 2019 to Aug 2021)
- **Sales and Admin Executive, Magrabi Opticals** , Dubai, United Arab Emirates(Dec 2015 to Aug 2019)
- **HR Assistant, Marikar Motors Ltd**, Kollam, India(Mar 2013 to Jul 2015)
- **Customer Relations Executive, Marikar Motors Ltd**, Kollam, India(Jan 2012 to Feb 2013)

## EDUCATIONAL BACKGROUND

- **TKM Institute of Management**, Kollam, **Master of Business Administration**, 2013, HR & Marketing
- **Amrita Vishwa Vidyapeetham**, Kollam, **Bachelor of Science**, 2010, Computer Sciences

## SKILLS

- customer relationship management
- recruitment
- excellent communication
- negotiation skills
- payroll
- client relationship management
- hr policies and procedures
- microsoft packages
- citrix software
- oracle hrms

## PERSONAL BACKGROUND

- Birthday: - 1989-12-01