

**ARPITA KADAKOLKAR**

**Current Location:** Al Karama, Dubai, UAE

**Contact No:** +971- 567471013

**Email Id:** [arpita7353@gmail.com](mailto:arpita7353@gmail.com)



**CAREER OBJECTIVE:**

To work with an organization that gives me scope to update my knowledge and skills using the latest Technologies and to be a part of a team that dynamically works towards the progressive growth of the organization

**Professional Experience summary:**

Worked as **Network Administrator** at **Kailash industries**, Kerala from September 2019 to September 2020

**Role: Network Administrator**

**Responsibility:**

- Performed administration, monitoring, and troubleshooting of Local Area Network (LAN).
- Basic Routing, switching.
- Installation, configuration and maintenance of [Windows, Cisco infrastructure].
- Coordinate office activities and operations.
- Manage phone calls and E-mail.
- Create and update records and databases with personnel, financial and other data.
- Manage travel arrangements and meeting appointments for upper management.
- Assist Colleagues whenever necessary.

**EDUCATIONAL QUALIFICATIONS:**

- B.E (Electronics & Communication) from Shetty Institute of Technology, Gulbarga. Visvesvaraya Technological University. 2019
- PUC (12<sup>th</sup>) Basava Pre-University College, Gulbarga. Pre-University Board, Karnataka. 2013
- SSLC (10<sup>th</sup>) Chetan youth forms High School, Gulbarga. Karnataka Secondary Education Board. 2011

**TECHNICAL SKILLS:**

- Basic C programming.
- Certified in CCNA Routing and Switching.
- Microsoft office (Word and Excel)
- PowerPoint Presentation

**PROJECT PROFILE:****Project title: "IOT BASED WEATHER MONITORING SYSTEM"**

Description: A smart city enables the effective utilization of resources and better quality of services to the citizens. To provide services such as air quality management, weather monitoring and automation of homes and buildings in a smart city,

Air pollution is the biggest problem of every nation, whether it is developed or developing. health problems have been growing at faster rate especially in urban areas of developing countries where industrialization and growing number of vehicles leads to release of lot of gaseous pollutants,

**CO-CURRICULAR: ACTIVITIES:**

Secured 1<sup>st</sup> place in kho – kho in inter school competition in high school.

Secured 1<sup>st</sup> place in running competition in inter school competition.

Participated in district level drawing competition.

**HOBBIES:**

Updating myself with emerging technologies.

Watching inventory videos.

Travelling and Helping others.

Drawing and painting.

**PERSONAL PROFILE:**

Nationality : INDIAN

Date of Birth : 06/09/1995

Gender : Female

Father name : Sudhakar

Religion : Hindu

Languages : English, Hindi & Kannada

Passport Details : T7892085

Visa Status : Visiting Visa

Expiry : 20/August/2021

**DECLARATION:**

I hereby declare that all the above information is true according to my knowledge.

Yours Faithfully

( Arpita Kadakolkar)