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| C:\Users\abhijit.chauhan\Desktop\Untitled.png**+91-9971799670 /+9101244373015 anubhavshukla@rediffmail.com****Anubhav Shukla*****A Result-oriented Professional offering nearly 15 years of experience in executing projects within strict time schedule, cost & quality*; *targeting challenging opportunities of growth in real estate and Manufacturing with an organization of high repute******Preferred Industries: Real estate*** ***Preferred Location: Please mention*** |
| softskills24x24icons Core Competencies  | knowledge24x24iconsProfile Summary * Excellence in conducting Contract & Procurement & QS operations, Tender Negotiations, Budgeting , Ball Park Costing and Detailed Costing, Preparation of Budgets and Cash Flows, Scoping of Contract Requirement ,Short-listing Contractors/ Vendors, Contract Formulation & Contract Administration ,Process Adherence & implementation, Rate Analysis for change orders , Variation orders & Compliance and Amendments
* Successful in contract management including negotiating the terms and conditions in contracts and ensuring compliance with the terms and conditions, as well as documenting and agreeing any changes that may arise during its implementation or execution
* Impressive success in leading the tender & direct negotiation process, delivered presentations as part of short-listing and continuing to drive excellence and efficiency in the tendering process
* Expert in managing all techno-commercial aspects of complex contracts involving liaison with cross-functional departments for smooth operations of contracts and Tendering & Bid Evaluation
* Skilled in implementing process improvement across various project processes to reduce rejection levels and ensure high quality and safety standards at all the stages of project execution
* Strong relationship management & communication skills with capability to network with Project Members, Engineering Consultants, Clients, Vendors, Suppliers, Subcontractors & Third Party Inspection Agencies for successful execution of projects
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| career24x24icons Career Timeline **Since Aug’18 CapitaLand Limited** **Location as Sr. Manager****Jun’14-Dec’14 Chintels India Private Limited, Location as Sr. Manager****Apr’11-Jun’14 Emaar MGF Land Limited, Location as Sr. Manager****Dec’14- Jun’18 M3M India Private Limited, Location as DGM** **Mar’10-Apr’11 Homex India Pvt. Limited, Location as Manager**exp24x24icons Organization Experience **Since Aug’18 with CapitaLand Limited (previously known Ascendas Singbridge), Location as Sr. Manager****Projects Undertaken for Cost Management** * ITPG- Gurgaon
* ITPL-Bangalore.
* ITPH-Hyderabad
* ITPPK -Pune
* ITPC- Chennai

**Key Result Areas:** Please confirm * Developing & coordinating for proposals which include managing development of the entire technical and financial package with regards to different projects
* Supervising the tender process up to submission of the tenders at right time & right location, ensuring compliance with all tender requirements & company procedures
* Reviewing & finalizing various reports including bid or no-bid analysis, tender requirements, pre-tender reports, clarification, risk analysis and site visit report
* Organizing pre bid meetings with subcontractor & suppliers to obtain competitive quotations from the market
* Advising senior management on contractual risks by performing evaluation of risks during pre-bid stage; negotiating with client/consultant/contractor/subcontractor for different contractual terms & conditions
* Providing proactive leadership with respect to contract management for the business unit to ensure that contracts meet the objectives of the business
* Managing end-to-end subcontracting function involving identification of opportunity, negotiations, placing contracts as per organization’s policies and governance framework
* Monitoring different projects on a regular basis w.r.t delays, changes in scope; conducting root cause analysis and ensuring contractual correspondences are timely adhered to
* Preparing initial BOQ on preliminary design for generating preliminary cost report; checking & verifying monthly draft progress payment invoices of contractor
* Administering management of contractual disputes, correspondences, claims, counter-claims, statutory compliances for different projects under execution
* Verifying offers received from various suppliers to match the technical specification given by the client

**Dec’14- Jun’18 with M3M India Private Limited, Gurgaon as DGM – Contracts** **Growth Path:****Dec’14- 03’17: AGM** **03’17- Jun’18: DGM** **Projects Undertaken:**

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| **M3M Merlin** | **M3M Escala** |
| **M3M Woodshire** | **M3M Marina** |
| **M3M Tee Point** | **M3M Urbana Premium** |
| **M3M Urbana Business Park** | **M3M Golf Estate** |

**Key Result Areas:** **DGM** * Managed pre-qualification and vendor evaluation process
* Performed the formulation of tender documents, evaluated invitation of tenders and bids and prepared comparative statement for the organization
* Negotiated and provided technical clarification to the vendors and awarded contract to the suitable vendor
* Shared the reports to the Senior Management and contributed with the post contract support and administration

Previous Work Experience **Jun’14-Dec’14 with Chintels India Private Limited, Delhi as Sr. Manager** **Projects:*** Chintels Paradiso
* Chintels Serenity
* Chintels Corporate Park

**Apr’11-Jun’14 with Emaar MGF Land Limited, Gurgaon as Sr. Manager** **Projects:**

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| **Digital Green** | **Palm Spring Plaza** |
| **Palm Square** | **Palm Garden** |
| **Gurgaon Greens** | **Marbella** |
| **Commerce Park** | **Imperial Garden** |

**Mar’10-Apr’11 with Homex India Pvt. Limited, Gurgaon as Manager download1.jpg****Project:** * JVs with Poorvankara TCGRE

**Jun’07-Mar’ 10 with Honda Siel Cars India Ltd., Bhiwadi as Sr. Executive** **Project:** * Car Manufacturing Plant - 600 acres facility in Bhiwadi, Rajasthan

**Jun’05-Jun’07 with Shapoorji Pallonji & Co. Ltd., Gurgaon as Engineer** IT Skills * Primavera (P6), Construction Computer Software, NEO DATA, MS Project-2010, MS Office (MS-Word, PowerPoint, Excel & Access), Oracle, SAP Ariba for Sourcing Management, Yardi & Zycus

edu24x24icons Academic Details * **Bachelor of Engineering in Civil Engineering from M. S. Ramaiah Institute of Technology, Bengaluru in 2005 with 66%**

knowledge24x24icons Personal Details**Date of Birth** : 19th September 1982**Languages Known** : Hindi, English & Spanish (Beginner)**Address** : 2nd floor, C-66 , Mayfield Garden, Near Manav Rachna School, Sector - 50, Gurugram- PIN Code |