



# MUHAMMED YOUSAF

ACCA PROFESSIONAL

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Abu Dhabi, UAE

## PERSONAL PROFILE

Graduate student with BA.hons in International business and finance and Professional level in ACCA, Also having more than 2 years of experience as Accountant. Seeking an Associate level position where i could perform my knowledge and skill for the better growth of the organization.

## SKILLS SUMMARY

### PERSONNEL SKILL

- Verbal and Communication
- Leadership
- Sales and Marketing skills
- Strong Analytical and Problem solving skills

### PROFESSIONAL SKILL

- Budgeting and Cost Analysis
- Business Analysis
- International Financial Reporting Standards (IFRS)
- Accounts Reconciliation
- Analytical Skills
- Problem Solving
- MS Office
- Tally

## LANGUAGES KNOWN

- English
- Hindi
- Malayalam

## PERSONNEL INFO

DOB : 22/11/1998  
Gender : Male  
Nationality : Indian  
Marital Status : Single

## WORK EXPERIENCE

### Accountant

Dar Al Zain | Dubai, UAE | Jan 2021 - Jan 2022

- Manage all accounting transactions.
- Comply with financial policies and regulations.
- Handle monthly, quarterly and annual closings
- Manage balance sheets and profit/loss statements.
- Accounts reconciliations

### Audit Assistant / Accountant

M/s. Zakkir & Associates | Sep 2020 - Dec 2021

- Examined and Finalized Financial records
- Assured that Tax payments are properly on time
- Verification of entries in the books of account (Vouching)
- Collaborated with other Auditors

## EDUCATIONAL HISTORY

### Association of Chartered Certified Accountants (ACCA)

- Completed 9/13 Papers

### BA Hons in International Business and Finance

- University of West of the Scotland (UWS)
- 2017 - 2020

### Bachelor of Commerce

- Bharathiar University
- 2017 - 2020

## PROJECTS UNDERTAKEN

Topic : Analysis of Receivables Management of EID Parry Ltd co. For 4 Years (2016 - 2019)  
Project Duration : 3 Months