



## TINU VARGHESE

### CIVIL ENGINEER

#### EXECUTIVE SUMMARY

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*Highly resourceful and strategically inclined Engineer with 5 years of experience in Road and Building works. Have experience in preparing and analyzing cost for contracts and tenders, site supervision of buildings and roads. Works well in team environments and display strong work ethic.*

#### EMPLOYMENT

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##### QUANTITY SURVEYOR

**Palathra Constructions Pvt. Ltd (OCTOBER 2016 to NOVEMBER 2021)**

- Develop design drawings and calculations including 2D models of roadways and utility network.
- Assist Senior Engineers and Project Managers with management of design review process.
- Serve in a technical role on the engineering development of urban and rural highway/ roadway projects.
- Quantity takeoff for the monthly valuation.
- Road designing using the software **Excavator**.
- Responsible for work package cost management, including forecasting, budget management and control.
- Site Supervision, assessments and projections for future work.
- Hands-on experience in maintaining records for survey and carry out calculations.
- Analyzing the rates for all the items in tender BOQ for various packages.
- Preparing estimates for all the packages in road works and buildings.
- Establish and enforce standard change management procedures to ensure accuracy of capturing change and qualification of the work.

##### JUNIOR ENGINEER

**(Serene AVS Builders from JULY 2015 to SEPTEMBER 2016)**

- Supervised sites of both commercial buildings and villas.
- Quantity takeoff for the monthly valuation.
- Preparing 2D drawings using Auto CADD to execute.
- Quality check of all works.
- Data management and record keeping.
- Attending meetings and take minutes.
- Writing report, technical memo and proposals.
- Conducting field investigation.

#### Contact Details

**Address :** Sharjah , UAE

**Contact :** +971 524162813

**Email :** tinuv1374@gmail.com

#### Personal Details

**Gender :** Female

**Nationality :** Indian

**Marital Status :** Married

**DOB :** 24<sup>th</sup> May 1993

**Passport No :** P5369087

**Languages Known :** English ,  
Hindi ,Tamil ,Malayalam

#### Skill Set

Efficient in time management

Positive Attitude

Flexibility and Adaptability

Quick Learner

Stress Tolerance

Project Management

Team Worker

## Software Skills

EXCAVATOR

Auto CADD

MS Office

## Internship

- Mithera Hospital  
construction in Kerala ,  
India
- PWD buildings sub  
division  
(construction of school  
buildings for GHSS ,  
muttom)

## Reference

Mr. Shibu Mathew (MD)

Palathra Constructions Pvt Ltd

Mobile No: +91 904849000

Email :

shibupalathrachy@yahoo.co.in

## EDUCATION AND CERTIFICATION

### **Bachelor of Technology**

CIVIL ENGINEERING (7.19 CGPA)

MG University

Mangalam College of Engineering, Kottayam

### **Higher Secondary**

KERALA BOARD (85%)

MGM HSS, Thiruvalla

### **Secondary**

KERALA BOARD (95%)

MGM HSS, Thiruvalla

### **Other Courses**

Diploma in Auto CADD 2D

## KEY PROJECTS

- Completed the designing of road network using Excavator software and prepared drawings of road protective & cross drainage works for  
**BUDGET WORK 2017-18 AMBALAPUZHA TO ALAPPUZHA ROAD NETWORK IN KERALA STATE, INDIA.**
- Handled a major role in **KIIFB-IMPROVEMENTS TO MANNARAKULANJI-KOZHENCHERRY ROAD 0/000 TO 15/700**
- Completed the designing of road using Excavator software for  
**IMPROVEMENTS OF CHANGANACHERRY - VAZHOOR ROAD IN KOTTAYAM DISTRICT, KERALA STATE, INDIA.**
- Conducted engineering survey and prepared drawings for the work  
**IMPROVEMENTS OF VENNIKULAM - RANNI ROAD IN PATHANAMTHITTA DISTRICT, KERALA STATE, INDIA.**

## DECLARATION

I hereby declare that the above mentioned information is true to the best of my knowledge and I bear the responsibility for the correctness of the above mentioned. I will do my duties to the best of my ability.

Place : SHARJAH

TINU VARGHESE