



# MOHAMMED SHANFER C.A



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Dubai, UAE

## SKILLS

- M.S. Word
- M.S. Powerpoint
- M.S.Excel

## LANGUAGES

- English
- Malayalam
- Hindi
- Arabic

## STRENGTH

- Positive approach to work
- Quick Learner
- Dedicated
- Confident to lead and work with a team

## CAREER OBJECTIVES

Looking for an opportunity in a reputed organization which will help me to deliver the best, upgrade my skills and meet the demand of the organization.

## EDUCATION

M.B.A in H.R and Marketing - 2016  
Malik Deenar Institute Of Management Studies, Kannur University.

B.B.M in H.R and Marketing - 2014  
Srinivas Institute Of Management Studies, Mangalore University.

Secondary Education - 2011  
Central Board Of Secondary Education, New Delhi.

Schooling from State Syllabus, Kerala – 2009

## ACADEMIC PROJECTS UNDERTAKEN

- A study on sales promotion at Maruthi Suzuki with reference to K.V.R
- A study on sales promotion at City Gold Kasaragod.

## WORK EXPERIENCE

YMART HYPERMARKET L.L.P (2019 FEB – 2021 MAY)

H.R MANAGER

- Oversee various areas of human resources, to include; management development, employee relations, training, safety, security and record keeping.
- planning, development, and implementation of effective human resource strategies/policies.
- Collaborate with all departments to ensure the human resource initiatives and goals are consistently and successfully achieved.
- Supervisor of 200+ employees while simultaneously promoting a positive and productive working environment.

## PERSONAL DETAILS

- Fathers Name : Abdul Khader C.A
- Mothers Name : Safoora Beevi C.M
- Mother Tongue : Malayalam
- DOB : 24-08-1993
- Place of Birth : Kasaragod
- Nationality : Indian
- Passport No. : N1587505
- Visa Status : Visit Visa

- Participate in weekly staff meetings and meet with store management to review the progress and status of various issues.
- Partnered with store management to evaluate and provide needed training to staff members.
- Ensure that store management fully understands the key employment laws and company policies including appropriately addressing minor, moderate and more serious issues and complaints, investigating disputes, and protecting the confidentiality of all affected parties.

SUZUKI MOTORS (DEC 2017- JAN 2019)

### SALES MANAGER

- Develop sales strategies to maximize revenue generation.
- Utilize internal contests to motivate sales staff.
- Maintain optimal automobile inventory to ensure customer needs are met.
- Coach underperforming employees in sales and service techniques.
- Oversee promotional strategies to drive new business.

## DECLARATION

I hereby declare that above mentioned information is correct up to my knowledge and belief.

MOHAMMED SHANFER C.A

PLACE:  
DATE :