



nithinbaby1994@gmail.com



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AJMAN, UNITED ARAB
EMIRATES



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SKILLS

COMMUNICATION
SKILLS

Software Development

LEADERSHIP

TEAM PLAYER

CREATIVITY

LANGUAGES

ENGLISH

Full Professional Proficiency

MALAYALAM,

Native or Bilingual Proficiency

HINDI

Professional Working Proficiency

TAMIL

Elementary Proficiency

TECHNICAL SKILLS

S.A.P

E.R.P

MS OFFICE

HTML

PHP

MY SQL

NITHIN BABY

OPERATIONS EXECUTIVE

To secure a challenging position by developing and achieving strategic goals in a reputable organization that can enhance my career and expand my learning, knowledge and skills.

EDUCATION

BACHELOR IN TECHNOLOGY MAHATMA GANDHI UNIVERSITY

06/2012 - 05/2016

KOTTAYAM INDIA

Courses

- COMPUTER SCIENCE AND ENGINEERING

WORK EXPERIENCE

PURCHASE EXECUTIVE KBROS ARISTO PRIVATE LIMITED

09/2016 - 06/2021

BANGLORE

MANUFACTURING

Achievements/Tasks

- Monitor stock levels and place orders if needed
- Compare and evaluate offers from vendors
- Research potential vendors
- Maintain updated records of purchased products, delivery records and invoices
- Organize and update database of suppliers, delivery times, invoices and quantity of supplies

OPERATIONS EXECUTIVE INTECH INTERIORS

10/2017 - 09/2019

CHENNAI

INTERIOR DESIGN AND CONSTRUCTION

Achievements/Tasks

- Creation of sale orders purchase orders in E.R.P
- Inventory stock analysis
- Assist operations manager to manage daily operations onsite
- Place order for materials

SALES ASSOCIATE RELIANCE JIO INFOCOMM

06/2016 - 08/2017

MUVATTUPUZHA

TELECOMM

Achievements/Tasks

- Handled outlet management
- Management of stock inward and outward through SAP
- Increase sales, upselling and Promote Brand