

## Profile Summary

A professional with good business, analytical and financial acumen. Garnered experience of Internal Audit, Managing Accounts, Finalization and preparation of financial statements, Statutory Compliance, Imports, Foreign Exchange, Treasury Management, Banking relations, Finance, Business Operations and Project manager officer in previous jobs. Currently working as Vice President - Finance & Operations, having total professional working experience of more than 6 years.

## Skills

Leadership	Teamwork	Problem-Solving	Decision-Making	IDS-HMS
Microsoft Office	SOP for F&A	Tally ERP9	QuickBooks	Zoho

## Core Competencies

Financial Statements	Budgeting	Cash Flow Statement	Compliance & Audit
CMA	Data Analysis	Banking Relations	Treasury Management

## PROFESSIONAL EXPERIENCE – I

**Kent Chemicals Pvt. Ltd.**

### Profile: - VP - Finance & Operations (Feb. 2020 to Present)

- **Finalisation of financial statements** on Monthly and quarterly basis for performance assessment.
- **Banking & Foreign Exchange:** Manage complete Banking Guidelines & Transactions, Handle documentation and processing for LC/BG/TT, Inland LC discounting, Loans, Insurance, Hedging, Forward Contracts, & other Foreign Exchange transactions for the Company.
- **Finance:** Prepare Fund-flow, CMA & other financial reports for funding and assessment needs of the organization.
- **Import Operations:** Interact & comply with Suppliers, Import agencies & handle complete Import Processing Cycle.
- **Variance Analysis:** Analysis of budgeted expenses, projected sales/revenues with actuals on monthly reviews and planning for next month.
- **Others:** Monitoring Receivables and Payable of company, building relationship with the customers and service providers/suppliers.

### Profile: - Manager Finance & Accounts (Jan. 2016 – Nov. 2019)

- **Internal Audit:** Part of internal audit team for internal control improvement related to cash and other expenses.
- **Finalisation of financial statements** on Monthly and quarterly basis for performance assessment.
- **Statutory Compliances:** Related to **GST** (Assessing liability/ credit on monthly basis and filing of returns), Excise, Service Tax, **VAT** and TDS.
- **Product Costing:** Calculation of costing of finished product after considering value addition of several stages.

- **Commercial:** Handle Inland purchases and supervise Freight & other cost components.
- **Others:** Receivables and Payable, Payroll and MIS reporting.

## PROFESSIONAL EXPERIENCE – II

**MyCFO**

Associated with MyCFO as a consultant and worked specifically on project of Mountainia Developers and Hospitality Pvt Ltd. (Joint venture of soft bank and Oyo).

### **Profile: - Project Manager Officer (Nov. 2019 – Jan. 2020)**

- Maintaining Tracker for pre deal and post deal activities with strict timelines.
- Supervised IDS Implementation as HMS on acquired property.
- Assisted Fixed Assets Audit team in physical verification and reconciliation of the same with books of seller.
- Closely monitored post deal integration from finance and other perspectives.

## PROFESSIONAL EXPERIENCE – III

**H Nitin & Associates**

Worked as an accounting and tax consultant from June-2013 to Dec-2015, Clients were small and medium sized companies and partnership firms. The role accounts preparation and tax computations.

## ARTICLESHIP EXPERIENCE

Govind Gupta & Co., Jaipur  
Goyal Rajesh & Co., Jaipur

Completed my articleship from above mentioned firms, Clients were small and medium sized companies and partnership firms. The role accounts preparation, audit and tax computations. Key assignments handled: Tax Audit, Statutory audit and internal audit of banks, BSNL, RSBCL and ICSI Jaipur branch.

## Professional Qualification

Course	Year
Chartered Accountant	2016

## Academic Qualifications

Degree/ Class	Board/University	Year
Masters of Commerce	University of Rajasthan	2014
Bachelor of Commerce	University of Rajasthan	2009

## Personal Information

Date of Birth: Sep 17<sup>th</sup>, 1990

Nationality: Indian

Languages Known: Hindi, English, Punjabi

Location Preference: Open to relocate

Father's Name: Mr. Paramjeet Singh Chawla

Occupation: Business

Address: 768, Devi Nagar, New Sanganer Road, Sodala, Jaipur -302019