

GEETA PUROHIT

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WORK EXPERIENCE

- **Executive Assistant to the Project Director, Al Futtaim Carillion LLC**, , United Arab Emirates(Feb 2015 to Jul 2021)
- **Personal Assistant to GGM, Al Naboodah Commercial Group LLC (Swaidan Trading LLC)**, , United Arab Emirates(May 2009 to Oct 2014)
- **Personal Assistant to Project Director & Project Commercial Manager,Administrative Officer, Sama Contracting LLC**, , United Arab Emirates(Sep 2007 to Feb 2009)
- **Personal Assistant to Executive Project Director, Al Futtaim Carillion LLC**, , United Arab Emirates(Aug 2004 to Aug 2007)

EDUCATIONAL BACKGROUND

- **Elphinstone College** , Mumbai, **B.Com**, 0,

SKILLS

PERSONAL BACKGROUND

- **Birthday:** - 1998-01-31