

RASHIDA A SIAMWALA

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WORK EXPERIENCE

- **Admin/CustomerCare / Front Desk / Accounts Assistance / Sales Coordinator, SAIL EMARATE GENERAL TRADING LLC.,** , United Arab Emirates(Sep 2020 to Present)
- **Receptionist/Admin/CustomerCare, AL TALFAZA TRADING LLC** , , United Arab Emirates(Aug 2016 to Jul 2020)
- **Sales Co-Ordinator / Receptionist/Admin/CustomerCare, MMT BEJING,** , United Arab Emirates(Sep 2014 to Jun 2016)
- **Receptionist/Admin/CustomerCare, STARMAX SECURITIES LLC** , , United Arab Emirates(May 2012 to Jun 2014)
- **Customer Care Executive, IDEA CELLULAR LTD (INDIA)** , , India(Jan 2010 to Dec 2012)

EDUCATIONAL BACKGROUND

- , , **Graduate**, 0, Commerce

SKILLS

- multitasking
- ms office
- hardworking

PERSONAL BACKGROUND

- **Birthday:** - 1983-05-06