

DOLY .

Rolla, Sharjah United Arab Emirates.

Email: doly.shraddha@gmail.com

Phone: +971521100576

WORK EXPERIENCE

- **Admin Executive, Blomster Jewellery LLC Al Quoz Ind. area 1, Dubai, Dubai, United Arab Emirates**(Jul 2020 to Jul 2021)
- **Facilitator, The Galaxy Education System, India., , India**(Jan 2018 to Jul 2019)
- **Parent & Student Counselor and Admin Head, Little Lord's Pre-School, India., , India**(Aug 2017 to Jan 2018)
- **Showroom In charge & Accounting Manager, Sapna General Trading , Sharjah, United Arab Emirates**(Jun 2015 to Oct 2015)
- **Admins Executive, Etran Marketing, AL Garhoud, , Dubai, United Arab Emirates**(Jan 2010 to Dec 2011)
- **Front Oce Assistant and CSR, Narayan Shipping Company, , India**(Nov 2006 to Oct 2008)
- **Customer Service Representative, Vodafone Telecom, India., , India**(Apr 2002 to Sep 2006)

EDUCATIONAL BACKGROUND

- **Saurashtra University, , Bachelor of Commerce., 0, Business & Marketing Management**
- **Saurashtra University, , Bachelors of Education, 0, Accounts and Economic**

SKILLS

PERSONAL BACKGROUND

- **Birthday: - 1984-12-12**