# MARYAM M. DE LA PAZ

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#### WORK EXPERIENCE

Secretary/Receptionist, Consulate of the Republic of Malawi, , United Arab Emirates(Dec 2020 to Apr 2021)

Executive Secretary/Receptionist, Window People Co. LLC., , United Arab Emirates(May 2016 to Mar 2020)

Retail Sales Executive/ Receptionist cum Cashier, Royal Dates Khalas, , United Arab Emirates(Feb 2015 to Mar 2016)

#### EDUCATIONAL BACKGROUND

Bulacan Agricultural State College, , Bachelor of Animal Science, 2012,

### SKILLS

- <sup>°</sup> customer-oriented
- $^{\circ}$  results driven
- $^{\circ}$  analytical
- $^{\circ}$  organizational
- $^{\circ}$  flexible
- $^{\circ}$  creative thinker

## PERSONAL BACKGROUND

**Birthday:** - 1992-06-12