

NORILEN MARIANO

Abu Dhabi

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WORK EXPERIENCE

- **Office Admin Assistant , Mosaic Holding LLC**, abudhabi UAE, United Arab Emirates(Dec 2012 to Apr 2018)
- **Payroll and Benefits Assistant , ACS, a Xerox Company**, , Philippines(Sep 2009 to Jan 2011)
- **Customer Service Representative, TELUS International Philippines**, , Philippines(Jul 2008 to Jul 2009)
- **Accounts Receivable Assistant, Centrex Corporation**, , Philippines(Apr 2007 to Jun 2007)

EDUCATIONAL BACKGROUND

- **Philippine Christian University**, , **Bachelor of Science** , 2007, Accountancy

SKILLS

- multitasking
- hardworking
- ms office

PERSONAL BACKGROUND

- **Birthday:** - 1976-01-31