

CHARLLIEMAGNE MALLORCA

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WORK EXPERIENCE

- **SENIOR RECUITER/SUPERVISOR/OPERATIONS COORDINATOR, Ogram – Dubai,UAE,** Dubai, United Arab Emirates(Jul 2020 to Present)
- **EVENT/OFFICE ADMINISTRATOR , Evento Smart Solutions – Dubai,Uae,** Dubai, United Arab Emirates(Jun 2019 to Jun 2020)
- **ACCOUNT MANAGER , Unigraf LLC (Dubai,UAE), ,** United Arab Emirates(May 2017 to May 2019)
- **OPERATIONS EXECUTIVE, Smart Design LLC (Abu Dhabi,UAE),** Abudhabi, United Arab Emirates(Apr 2015 to Apr 2017)
- **HUMAN RESOURCE ASSISTANT, MCE Leisure Philippines Corporation (City of Dreams Manila), ,** Philippines(Mar 2014 to Mar 2015)
- **Technical Support Representative, Teleperformance (Time Warner Cable Internet Services),** , Philippines(Feb 2008 to Nov 2008)

EDUCATIONAL BACKGROUND

- **Adamson University, Manila, BS, O,** Inforamation & Technology

SKILLS

- **multitasking**
- **hardworking**
- **ms office**

PERSONAL BACKGROUND

° **Birthday:** - 1988-03-08