

RESUME

Farhana Banu

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Permanent Address:

D/O Pyare Jan S M

#27, 1st main, 1st cross, New Gurappanpalya

Behind Shobha apartment, bannerghatta Road,

Bangalore - 560029

Career Objective:

To seek a challenging and interesting job that encourages creativity and provides exposure to new technology to achieve professional and personal growth along with the organization.

Education:

Abbas Khan PU College, Cubbonpet, Bangalore | PUC | 2014 - 2015

- Aggregate 52%

Lilly Rose High School, Bismillahnagar, Bangalore | S.S.L.C | 2012 - 2013

- Aggregate 76.16%

Work Experience

Company Name : Dreamz Infra

Designation : Customer Care Executive

Duration : Dec 2015 to Nov 2016

Company Name : Cleartitle Properties

Designation : Customer Care Executive

Duration : March 2017 to June 2020

Computer skills:

Operating system : Windows 7& 8

Applications : MS-Word, MS-Excel, MS-PowerPoint

Personal Skills:

- Communicating : Communication Skills
- Flexibility and Adaptability
- Learning agility : Quick learner
- Tolerance : Stress tolerance
- Self Motivated
- Loyalty

Interest & Hobbies:

Cooking, Playing games, Drawing etc

Personal Details:

Name : Farhana Banu

Father' s Name : Pyare Jan SM

Mother's Name : Roohina Banu

Date of birth : 17-12-1996

Sex : Female

Religion : Muslim

Marital status : Single

Languages Known : English, Kannada, Hindi, Urdu

Declaration:

I hereby declare that the above furnished information is true and correct to the best of my knowledge and belief.

Date:

Place: Bangalore

(Farhana Banu)