

Curriculum Vitae

Bhashkar Pokharel

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CAREER OBJECTIVE:

I would like to be the part of professional organization which leads to the exponential growth of my career by utilizing my qualities and skills for the effective growth of the organization and to provide my best performance to extend the chance of successful attainment of goal of the organization.

EDUCATION:

- ✓ Bachelor In Business Studies, National Academy Campus, Nepal (Waiting For Results)
- ✓ High School (2008), Siddhartha International +2 College, Nepal
- ✓ School (2005), Shree Maisthan Vidhyapith Madhyamik Vidyalaya, Nepal

WORK EXPERIENCE:

- ✓ **Accountant at K.D. Automobiles Private Limited, Nepal**

Duties & Responsibilities: Data entry, Book keeping, Taxation (June 2018- Feb 2020)

- ✓ **Supervisor at Swadeshi Laghubitta Bittiya Sanstha Limited, Nepal**

Duties & Responsibilities: Supervision, Taxation (January 2016- April 2018)

- ✓ **Assistant for Reliable Micro-Finance Bittiya Sanstha Limited, Nepal**

Duties & Responsibilities: Assist in taxation & bookkeeping (September 2013- December 2015)

- ✓ **Junior accountant for Himal Copy Udyog, Nepal**

Duties & Responsibilities: Assist in data entry & bookkeeping (December 2011- January 2013)

PERSONAL INFORMATION

Date of Birth : 09 Mar 1988
Nationality : Nepalese
Gender : Male
Marital Status : Married
Language Known : English, Hindi & Nepali

PASSPORT DETAILS

Passport No : 10945210
Date of Issue : 05 Jun 2018
Date of Expiry : 04 Jun 2028
Visa Status : Visit Visa

TRAINING:

- ✓ Two months of internship from Nabil Bank Ltd. Birgunj, Powerhouse Branch

SKILLS:

- ✓ Interpersonal
- ✓ Teamwork & Collaboration
- ✓ Good communication skill
- ✓ Hardworking, honest & kind Person
- ✓ Dedicated towards responsibility.
- ✓ Passion about hygiene, flexible, reliable and be able to work at a fast pace.
- ✓ Can work well in a busy and demanding environment.

TECHNICAL SKILLS:

- ✓ Fluency in MS Word & MS Excel
- ✓ Good Knowledge of Accounting Software's (Fact, Swastik, Navigator)