

VINEETH V
IT Administrator



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Certifications

CCNA (Cisco Certified Network Associate) 640-802

Certification ID: CSC011540473

MCP (Microsoft Certified Professional) MCP ID: 6524467

Implementing Cisco IP Routing
642 902

IT Technical Skills

MS-Office (Excel/PowerPoint/Word)

Windows Server 2003/2008/2012

Windows XP/7/8/10

RHEL, Fedora Centos,

Ubuntu Debian,

Scientific Linux

Objective

Highly competitive, self-starter who is organized disciplined & goal oriented. Excellent communication skills demonstrated by ability to work with people of diverse backgrounds. Resourceful, committed, versatile & adaptable & welcome the challenge of solving problems.

Professional Experience

Extensive experience in executing full life-cycle projects; ramping-up projects within time & quality parameters, as per best practice guidelines; leading, motivating & inspiring the team.

Around 3000 computers are running in the lab & various department of the institution. The installation & maintenance of all the systems are done by the ICTS. Providing technical support for the systems & networks of all the branches of the institution- Installation of hardware, operating system, software & other utilities - network cabling, cable crimping, Module punching, Patch panel punching. Troubleshoots Network problems, Ensures System Security & Virus protection - Attends maintenance, Creates & maintains user profiles & defines user privileges etc.

Educational Qualification

Completed Bachelor of Commerce from Manav Bharathi University

Completed Pre-Degree MG University

Completed SSLC, Board of Public Examinations Kerala

Experience

✓ Working as **Administrator (Systems & Networks)** with **Toms College** of Engineering Mattakkara. (Period June 2019- Till date)

✓ Worked as **IT Administrator** with **Alhooth** group at Ras Al Khaima, UAE. (Period July 2016- Oct 2018).

✓ 6 years & 11 Months of experience as **Sr. Technician (Systems)** with **Information & Communication Technology Services (ICTS) Amrita Vishwa Vidyapeetham** (Deemed University), Kollam, Kerala. (Period: Aug 2009 – June 2016).

✓ Worked as **Service Engineer** at **Global Links**, Chengannur, Kerala. (Period: Jan 2009 - July 2009).

Roles & Responsibilities

Administrator (Systems & Networks) - From Jul'19 – Till date

- ✓ Desktop application support, maintaining Server & network connections
- ✓ Installation of Peripherals like Modems, Printers, Scanners, Web cams etc.
- ✓ Effective administration, implementation & troubleshooting of Cent OS 7 Networks.



IT Administrator - From Jul'16- Oct 2018

- ✓ Desktop application support, maintaining Server & network connections.
- ✓ Maintaining accounting software & peripherals for daily uses.
- ✓ Installation of Peripherals like Modems, Printers, Scanners, Web cams etc.
- ✓ Installation & configuration of database MS SQL 2000, 2005, 2008, 2014.



Sr. Technician (Systems) - From Aug'2009 – Jun'2016

- ✓ Effective administration, implementation & troubleshooting of Microsoft windows 2003, 2008 Networks.
- ✓ Structured network cabling, cable crimping & patch panel termination.
- ✓ Installing Microsoft Windows 2003, 2008 & implementing DNS, DHCP & Active Directory network services.
- ✓ Bulk Windows XP Professional installation using Remote Installation Services & Windows Deployment Services.
- ✓ Data Recovery & Partition Table Recovery using third party utilities.
- ✓ Experience in providing voice tech support for all software, hardware & network related issues.
- ✓ Installation & configuration of various Linux operating systems like RHEL, Fedora, Centos, Ubuntu, Debian & Scientific Linux etc.
- ✓ Installation & configuration of databases like Oracle 9i, 10g, 11g and MS SQL 2000, 2005, 2008
- ✓ Assembling, Installing & Servicing of Multimedia PCs & Peripherals.
- ✓ Installation Maintenance & troubleshooting of Peripherals like Modems, Printers, Scanners, Web cams etc.
- ✓ Desktop application support including Managed user accounts, permissions, & Files shares as well as assistance to user on queries & support issues on Outlook 2003 & 2007; including setting up rules, managing contacts, archiving mail, etc.
- ✓ Configuration of Switches, Routers, protocols & ACL.



Service Engineer - From Jan'2009 – Jul'2009

- ✓ Servicing & Maintenance of the computer.



Personal Information

Father's Name : N Vasudevan Nampoothiri
Date of Birth : 03/05/1983
Sex : Male
Marital Status : Single
Nationality : Indian
Passport Number : S5821227 (Date of Expiry: 29/05/2028).
Languages Known : English, Hindi & Malayalam