



# ANSAL.E

*A challenging position to be a part of an established, progressive and professionally managed organization, which provides an adequate opportunity and environment to utilize my knowledge and capability for the betterment of company and self.*

## SUMMARY OF SKILLS

*A highly accomplished, dedicated, and disciplined individual recognized as a team player seeking to contribute to and grow with a dynamic, progressive, and innovative organization. Strong qualifications in personnel development, team building, and team leadership. Results oriented professional with an exemplary track record of success in safety and regulatory compliance, quality control, planning and development, and project management.*

## STRENGTHS

- ❖ Self Confidence
- ❖ Perfection & Hardworking
- ❖ Open Minded & Good Communication Skill

## WORK EXPERIENCE

- **Worked as General Accountant at Al Badr Radiator IND LLC, Sharjah in 1 Year**
  - preparing accounts and tax returns
  - Administering payrolls and controlling income and expenditure
  - Analyzing accounts and business plans

## EDUCATION

- **SSLC** – Board of Public Examination in Kerala
- **Plus Two (Science)** Board of Higher Secondary Examination in Kerala
- **Diploma in Accounting (VIBES)**



Abdul Aziz

Al Majid Est

Building

Industrial area

13, Sharjah UAE



## Software skills

- ❖ Operating Systems used: Windows
- ❖ Well-experienced in Tally ERP, PEACHTREE and QUICKBOOKS.
- ❖ MS Office: High proficiency in MS word, Excel and PowerPoint applications.
- ❖ Favorably working with DTP and software.
- ❖ Good at English typing.
- ❖ Hardware and computer maintenance.
- ❖ PACT ERP Software



## Languages Known:

### ENGLISH

✓ (speak, read, write)

### ARABIC

✓ (read, write)

### HINDI

✓ (read, write)

### MALAYALAM

✓ (speak, read, write)



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## COMPUTER QUALIFICATION

- **VIBES (Virtual Interactive Business Experiment System)**  
(Sree Sankaracharya Computer Centre, Sreekandapuram, 2019)
- **Manual Accounting**
- **Business management and logistics**
- **Banking**

## PERSONAL DETAILS

*Name* : Ansal.E  
*Date of birth* : 30.11.1993  
*Gender* : Male  
*Marital status* : unmarried  
*Religion* : Islam, Muslim  
*Nationality* : India

## PASSPORT DETAILS

Passport No : P1010127  
Place of issue : Kozhikode  
Date of issue : 30/06/2016  
Date of expire : 29/06/2026

## DECLARATION

*I do hereby declare that all the information furnished above is true and correct to the best of my knowledge and belief.*

**ANSAL.E**