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| C:\Users\dell\Downloads\WhatsApp Image 2023-01-05 at 11.01.35 AM.jpeg |  | ACADEMIC CREDENTIALS  MASTER OF COMMERCE (FINANCE)   * COLLEGE OF APPLIED SCIENCE(IHRD)   THAMARASSERY, 2017-2019  **BACHELOR OF COMMERCE (COMPUTER APPLICATION)**   * HOLY CROSS COLLEGE CALICUT   (2013-2015)  PLUSTWO(2011-2012)     * GVHSS BALUSSERY * **WORK EXPEREINCE**   + **KALYAN JEWELLERS (SALES COODINATOR)**     - Managing my kalyan office     - Handling payments,calls & customers     - Preparation of records     - Creation of leads     - Managing field staffs   + **TATAPOWER SOLAR(KODCOENERGY) FINANCEXECUTIVE**      - Central core team member     - Link between channel partner and Tata Power Solar     - Coordination ,management,and controlling work order of each channel partners across Kerala     - Verification and correction of work order through Bitrix software     - Tracking payments     - Collection & Processing of cheque     - Record details of cheque deposit   **CAREER OBJECTIVE**  TO WORK FOR AN ORGANIZATION PROVIDES ME THE OPERTUNITY TO IMPROVE MY CREATIVITY SKILLLS AND KNOWLEDGE TO GROWTH ALONG WITH THE ORGANIZATION OBJECTIVE  **AWARD AND RECOGNITIONS**   * GOT STATES BEST NSS VOLUNTEER AWARD 2012   **STRENGTH**   * flexibility and adaptability * tolerance * creativity * positive attitude * leader ship * management * coordination and control * team work * time management * decision making   **DECLARATION**  I HEREBY DECLARE THAT THE GIVEN INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE.  ANUSREE VK |
| ANUSREE .V.K personal details Father’s name: Padmanabhan  Mother’ s name: Suma .p  DOB : 25-1-1995  Gender : female  Nationality : Indian  Contact no : **8848766145**    EMAIL:  [anusreevkpoonoor@gmail.com](mailto:anusreevkpoonoor@gmail.com)  COMPUTER PROFICIENCY   * MS Exel/word * Tally ERF9 * Bitrix 24   HOBBIES   * Social work * Cooking * travelling |  |