

Sheraz Sharif



VISA STATUS
UAE Resident

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EDUCATION
BSc (Hons) Science
University of
Agriculture Faisalabad

DATE OF BIRTH:
August 3, 1984

NATIONALITY:
Pakistan

LANGUAGE:
English, Urdu, Hindi

WORK HISTORY

Work as an Assistant accountant in Tourism (DXB) 2 months

Store Officer (Metro Cash & Carry) 2021 to 2023

- Maintaining inventories.
- Receiving & issuing products.
- Placing products and product expiry management.

Branch Manager (Travels & Tours) 2012 to 2021

- Monitored all customer requests for services cancellations and recommended appropriate solutions to resolve all customer service issue.
- Met potential clients and gauge the viability of working relationship.
- Worked with internal departments to ensure company meets customers' expectations.

MEEZAN BANK LTD. PAKISTAN 2011 TO 2012

Business Development Officer

Maintained and updated customer contact and basis and ensure achievement of all promotional sales targets through effective sales referral process. Oversaw all operational risk control procedures and ensure compliance to all regulatory standards and policies. Identified key staff in client companies to cultivate profitable relationships.

- Promoted high quality sales supply and customer service processes.
- Encouraged clients to upgrade their existing packages and to purchase additional offerings.
- Proposed and deliberate potential solutions in consultations with clients

RESEARCH OFFICER RAWAL DAM (PAKISTAN)

2009 TO 2011

Command area development of small dams of irrigation and power department Rawal Dam Islamabad.

- Especially tunnel forming.
- Green House Effects

DIPLOMA

Advance Land scape techniques Pakistan society of horticulture
University of Agriculture Faisalabad
Computer Diploma in Office professional for Business