

## MASHOOD M ACCOUNTANT

S/O Abdul Kareem mundodan, Peedikakkandi house, Pulpatta Pulpatta (Po), Malappuram Dist, Kerala, India

shamashood97@gmail.com

+971561951806, +919747619494 🕽

EDUCATION

CHMHSS POOKULATHUR SSLC

2012

AL-IRSHAD HS

HIGHER SECONDARY

2015 (Commerce)

UNIVERSITY

HM ARTS AND SCIENCE COLLEGE - Manjeri

DEGREE

2018 B.com (Finance)

TASC CALICUT

2018

International Business Accounting & taxaction (GST, VAT, MS OFFICE, EXCEL, INCOME TAX, QB)

**EXPERIENCE** 

Job Title: ACCOUNTANT

Name of Company: BISMI MARBLE AND GRANITE MANJERI

Start: From 04-Dec-2018 - To 10-Dec-2019

Detailed description of role, duties responsibilities and achievements:

- > Vouching of ACCOUNTS
- > Tax cosultant,
- ➤ Gst Filling.
- > Pre-audit function.
- > Preparation Financial statement
- > BANK Reconciliation statement
- ➤ Internal and external AUDITORS
- > Computation of TDS Reports
- > MIS REPORTS.
- > MS office word &Excel

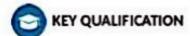
Job Title: ACCOUNTANT

Name of company: KEYEM EXIM CO. MANJERI

Start: From 15-Jan-2020 - To-16-Dec-2021

Detailed description of role, duties rponsibilities and achievements:

- > Vouching of accounts
- > E-Filing of monthly GST returns,
- > Preparation of financial statement
- > BANK Reconciliation.
- > AUDIT Functions
- > Finalising annual accounts,
- > MS office word and excel
- > Pre-audit function



TALLY VAT

QB INCOME TAX

GST MS OFFICE, EXCEL



- To make a mark in services industry by putting best of effort.
- To enhance my professional skill in dynamic and fast paced workplace.
- To build a long-term career in healthcare with opportunities for career growth
- · To solve problems in an effective/creative manner in challenging position



Mr. Sayid Cj

Business coach, Accounts and Tax trainer.

Cj@sayidcj.com 9072851999