



## IMRAN IRSHAD

### MANAGER – SUPPLY CHAIN/IMPORTS



zee.imran@gmail.com



+97 156 280 2655



Flat No. 109 Al Deyaar  
Building, behind ADNOC fuel  
station Maysaloon Sharjah  
UAE

## OBJECTIVE

Relationship Management and Logistic Operations with 13 years of collective experience, specialized in relevant sector seeking to leverage my technical and professional expertise in a reputed organization.

Senior Position in an Organization in the Relationship Management and Logistic Sector where I can contribute towards its Growth and Development, whilst continuing with professional advancement to meet career and organizational Challenges.

## SKILLS

MS Office  
Accurate  
Equation



## KEY SKILLS AND COMPETENCIES

- Proficient in written and oral communication skills.
- Extensive knowledge and methods of resolving logistics discrepancies.
- Good analytical and management abilities.
- Ability to conduct an effective presentation verbally & visually.
- Attention to detail and high level of accuracy.
- Judgment and decision making skills.
- Strong ability to work either independently or as part of a team.
- Good understanding of MS Office application.



## EMPLOYMENT

### MANAGER – SUPPLY CHAIN AND IMPORTS

**HARCOURTS GROUP PVT LTD**

MAR 2016 - PRESENT

- Handling all the Imports Consultancy.
- Investigating the specialized and technical needs in the management and administration of commodities and products that are sent for delivery from the organization.
- Negotiating documented agreements for the delivery and management of products and commodities.
- Administrating and supervising the workings and undertakings of the workers in the import section of the organization and handling the interactions with the clients and sellers.
- Strategizing, planning and enforcing the import activities as per the providers and requirements of the clients.
- Making sure that the products and commodities arrive within the given time.
- Create the company's supply chain strategy.
- Analyze data from shipping and delivering processes to find bottlenecks and other issues.
- Evaluate and report on KPIs.
- Monitor logistics to make sure they run smoothly.
- Find cost-effective solutions for supply chain processes.
- Train and guide employees.



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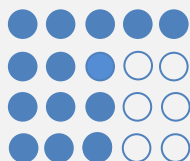
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### LANGUAGE PROFICIENCY

English  
Urdu  
Sinhala  
Tamil



### PERSONAL INFO

Date of Birth : 15 July 1987  
Gender : Male  
Nationality : Srilankan

### REFERENCES

Available on request.

### MANAGER – CUSTOMER RELATIONSHIP

**AEON SHIPPING LLC DUBAI (Back Office Sri Lanka)**

FEB 2013 - AUG 2016

- Build relationships with key employees among customers.
- Advise clients on creating profitable processes.
- Create plans to address clients' business needs.
- Customer Service and Shipping Consultancy.
- Revenue Reporting.
- Staff Monitoring and Management (Salaries, Rosters, Commissions ETC..)
- Promote high-quality sales, supply and customer service processes.

### SENIOR BANKING ADVISOR

**HONGKONG SHANGHAI BANKING COOPERATION - HSBC**

JAN 2010 - MAY 2012

### CUSTOMER SERVICE EXECUTIVE

**DAILOG TELEKOM PLC**

FEB 2007 - JAN 2010



### ACADEMIC QUALIFICATION

**DIPLOMA IN SRI LANKAN INSTITUTE OF MARKETING  
UNIVERSITY OF COLOMBO SRI LANKA**

2007 - 2010

**ASSOCIATE DEGREE (G. C. E. A/L)  
COLOMBO SRILANKA**



### PROFESSIONAL

- Professional Diploma In Shipping - CINEC Campus.
- Certificate Course in Imports and Export - CINEC Campus.
- Certificate in MS Office – ESOFIT.
- Diploma in Marketing Management.
- Certificate in Sri Lanka Customs Clearance.