

CURRICULUM VITAE



VAISAKH R

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Address:

Al- Nakheel Street,
Deira, Dubai, UAE.

Objective

To secure a challenging position in a reputable organization to expand my learning's, knowledge, and skills. Secure a responsible career opportunity to fully utilize my training and skill, while making a significant contribution to success of company

Experience

❖ THERMAX COMPANY IN GUJARAT, SOUTH INDIA

Designation: OFFICE BOY

Duration: JAN 2019 – SEP 2021

Responsibilities:

- Maintaining office ambiance.
- Ensuring pantry stock at all times.
- Prepare and serve hot and cold drinks.
- Use of office machines-ie., copy machines
- Communicate and cooperate with office staff and head officers.
- Cleaning the office.

SKILL

- MS Office
- Team player
- I can work under pressure and minimum supervision
- Fast learner
- Good communication.

Education

- **+2 - BOARD OF HIGHER SECONTARY EDUCATION**

Personal Data

Name	:	VAISAKH R
Gender	:	Male
Passport Number	:	U7168642
Date of Birth	:	05-10-2000
Languages Known	:	English, Malayalam, and Hindi
Nationality	:	Indian
Visa Details	:	Visiting Visa

Declaration:

I hereby declare that the above information's are true to the best of my knowledge.

VAISAKH R