

# CURRICULAM VITAE

**SHAMEER M**  
**Abu Dhabi - UAE**  
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## Cashier

### Carrier Objectives

- To pursue a challenging career with dynamic /professional organization to share my experience for the growth of the company and for own career advancement
- To serve the organization with devotion, determination, dedication and hard work; satisfying superiors through quality services

### Personnel Appraisal

- A highly dependable and self-motivated individual
- Excellent communication skills, hands on PC experience with in-depth working knowledge of MS office applications
- Hard working and dedicated, self-confident and well behaved

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## PROFESSIONAL EXPERIENCES

***ROYAL GRAND HYPERMARKET,Mussaffah,Abu Dhabi.UAE (2019-2021)***

- Worked as a **Cashier** with following duties and responsibilities:-
  - Designed and put together store displays, balanced out daily sales history at the end of the day, Performed cashier, bagger, and other duties as assigned.
  - Assisted in weekly sales promotion price changes
  - Responsible for scanning and entering the price of all items in the register, Maintains bank of money in the register drawer and verifies it at the beginning and end of the shift.
  - Collect money from the customer in the form of electronic money or cash for the purchased goods. Responsible for handling of cash and credit card transactions
  - Handle a high volume of face to face customer interaction. Other job requirements included pricing, stocking and aesthetic appeal.
  - Establish or identify prices of goods, services or admission, and tabulate bills using calculators, cash registers, or optical price scanners. Issue trading stamps, and redeem food stamps and coupons.
  - Weigh items sold by weight in order to determine prices. Calculate total payments received during a time period, and reconcile this with total sales.
  - Compute and record totals of transactions. Monitor checkout stations to ensure that they have adequate cash available and that they are staffed appropriately.
  - Keep periodic balance sheets of amounts and numbers of transactions.
  - Offer customers carry-out service at the completion of transactions. Compile and maintain non-monetary reports and records.

- Scanned groceries and ensured proper price scanning. Balanced daily cash register receipts and provided quality customer service.
- Operated computerized cash registers and credit card machines as well as conveyor belts
- Maintain clean and arranged checkout areas of grocery store. Return items to appropriate location and organize stocked shelves
- Issue receipts, refunds, credits, or change outstanding to customers.
- Calculate total payments received and reconcile this with sum of sales.
- Calculate money in cash drawers at the beginning and the ending of shifts.
- Establish and categorize prices of goods by means of calculators, cash registers, or optical price scanners
- Performs daily cash deposits, Weighed items sold to verify prices, Categorized prices of goods by means of calculators, cash registers, or optical price scanners

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### **EDUCATION**

- Higher Secondary Education- Calicut University, Kerala-India-2009
- Secondary School Leaving Certificate-Kerala State Education Board-2007

### **TECHNICAL PROFICIENCIES**

- MS Word, MS Excel, MS Power Point and Internet outlook
  - Tally Accounting Package
  - Excellent typing skill in English
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### **Personal Details**

Name	:	Shameer
Nationality	:	Indian
Religion	:	Islam
Date of birth	:	06/07/1990
Sex	:	Male
Marital status	:	Married
Visa status	:	<b>On Visit</b>

**Languages** : English, Arabic, Hindi and Malayalam

### **DECLARATION**

I hereby declare that all the above information are true and correct to the best of my knowledge  
SHAMEER