

# MUHAMMED SUHAIL

Satwa, Dubai ■ U.A.E ■

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*Objective: To be associated with stable and progressive organization where I can apply my skills and experiences which will recognize my potentials and provide opportunity for career growth and development.*

## KEY SKILLS

⚙️ CONFIDENT IN PROVIDING CUSTOMER SERVICE ⚙️ PROFICIENT IN ENGLISH ⚙️  
EXCELLENT IN MS OFFICE ⚙️ FAST LEARNER ⚙️ MULTI TASKING ⚙️ CAN WORK UNDER  
PRESSURE ⚙️ LEADERSHIP ⚙️ PROBLEM SOLVING SKILLS ⚙️ TIME MANAGEMENT

## WORKING EXPERIENCE

Siddiq Abdulhadi Mohamad Alajmani

Guard

Since: October 2018 up to June 2020

- Secures premises and personnel by patrolling property; monitoring surveillance equipment; inspecting buildings, equipment, and access points; permitting entry.
- Obtains help by sounding alarms.
- Prevents losses and damage by reporting irregularities; informing violators of policy and procedures; restraining trespassers.
- Controls traffic by directing drivers.
- Completes reports by recording observations, information, occurrences, and surveillance activities; interviewing witnesses; obtaining signatures.
- Maintains environment by monitoring and setting building and equipment controls.
- Maintains organization's stability and reputation by complying with legal requirements.
- Ensures operation of equipment by completing preventive maintenance requirements; following manufacturer's instructions; troubleshooting malfunctions; calling for repairs; evaluating new equipment and techniques.
- Contributes to team effort by accomplishing related results as needed.

## EDUCATION

- Board of Higher Secondary Examination – Commerce 2018 (Kerala India)
- Secondary School Leaving Certificate – March 2016 (Kerala India)

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## PERSONAL DETAILS

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- Nationality : INDIAN
- Language : English, Hindi, Malayalam, Tamil
- Availability : Immediate
- Driving License : Manual Vehicle

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## HOBBIES AND INTERESTS

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SWIMMING

BADMINTON

READING

SOCIAL MEDIA

DRIVING

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## STRENGTH

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- Dedication to Entrusted Work

Muhammed Suhail  
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