

RAMZI B. AL-HELOU



Damac Hills - Dubai, UAE



September 04, 1998



+971562321546
ralhelou12@gmail.com

NATIONALITY

Jordanian

RESIDENCE

United Arab of Emirates

LANGUAGES

Arabic



English



SOFTWARE SKILLS

Microsoft Word



Microsoft Excel



Microsoft Powerpoint



Pro-Time Landscape Software



PERSONALITY

- ✓ Communicative
- ✓ Punctual
- ✓ Creative
- ✓ Organized

PROFILE

A UOWD graduate, majored in International Business, in quest of the opportunity to acquire the the required and appropriate skills, knowledge, and work familiarity at a company where I can utilize my educational and professional experience. Along with my interpersonal and self-starter skills, which will then help me develop my skills to achieve the organizational objectives.

EDUCATION

Jan. 2017 - Jan. 2020

University of Wollongong in Dubai

Bachelor of Commerce - International Business

Graduate

WAM= 79.3 / GPA= 3.17

May. 2014 - May. 2016

Cambridge, Edexcel International Examinations

Al-Asriyya School - Amman, Jordan

2 A*'s, 6 A's and 3 B's

EXPERIENCE

Jul. 2016 - Sep. 2016

Arsees General Trading

Intern

Business Development and Project Management

Oct. 2016 - Apr. 2017

Arsees General Trading

Part-timer

Project Management Department

was in charge of landscaping projects in terms of designing, developing and executing the projects. Also, communicating in regards of updating customers with new information or offers.

SKILLS

- ✓ Good communication - written and oral skills
- ✓ Excellent conceptual and analytical skills
- ✓ Effective interpersonal skills
- ✓ Marketing and Sales Skills
- ✓ Time Management

HOBBIES



Black Belt in
Taekwondo



Riding Horses



Soccer



Swimming

REFERENCES

Mrs. Kiyan Hussam – General Manager

Email: kiyan_hijjawi@yahoo.com - Phone: +971507346407

Mrs. Nour Hijjawi – Project Manager

Email: noonnoor@gmail.com - Phone: +971561383591