



Jihan Salem

Civil Engineer



Summary

Detailed-oriented civil engineer armed with a Bachelor Degree in Civil and Environmental Engineering with 4 years of experience in office and site works. Dedicated to improving efficiency, productivity, and profitability of organizations through the design of innovative and structurally safe designs for clients. Skilled in preparing high quality and accurate construction plans and technical specifications documents.



Experience

Oct.2018-
Aug. 2021

Civil Engineer | Architect | Project Manager

Al Enshaa for Engineering & Contracting Company, Tyre, Lebanon

- Prepared detailed and accurate building permits
- Prepared accurate architectural, structural, electrical and mechanical AutoCAD plans
- Supervised the work on site and the over all quality of the work and materials used on-site
- Measured accurately the floors of existing buildings and redraw their as-built AutoCAD plans
- Prepared daily reports and documents and replying to the client's emails
- Helped in motivating and training interns
- Worked in modeling and creating interior photo-realistic imagery of houses using 3D Max

Nov.2017-
Feb. 2018

Civil Engineering Intern

Engineering & Building Co. (EBCO Bitar), Beirut, Lebanon

- Evaluated data and submitted reports to validate and indicate deviations from existing standards
- Prepared shop drawings and as built drawings
- Ordered and checked concrete and steel quantities
- Ensured that all material used areas per specifications and supervised formwork

Jun.2016-
Aug. 2016

Civil Engineering Intern

Melkart Design & Contracting Company, Tyre, Lebanon

- Prepared high quality and accurate construction plans
- Submitted daily reports and project schedules
- Supervised the work on site
- Performed other duties as requested



Volunteering Experience

Sep.2021-
Oct. 2021

Graphic Designer with the United Nations (UN)

Online Volunteer with the Sissala Heritage Foundation, Tumu, Ghana

- Designed a Logo for Volunteer Program called "CAP- Program" based in Tumu, Ghana which aims to promote cultural diversity and global peace
- Designed letterhead and envelopes for "Kandia Kuoru" which is a business based in Ghana



Education

Sep.2013-
Jun. 2017

Bachelor Degree in Civil and Environmental Engineering

American University of Beirut, Beirut, Lebanon

- Mentioned on the Dean's Honor List
- Won the FEASC 16th Conference - Final Year Project - Dean's Honorable Mention



Certificates

Oct. 2021

Certificate of Appreciation for Designing Logo for Volunteer Program
United Nations and Sissala Heritage Foundation

Oct. 2021

Graphic Design Masterclass
Udemy, Online institution

Jul. 2020

ETABS Structural Design
Expertise Training Center (ETC), Beirut, Lebanon

Dec.2018

3D Max software
New Technology Center (NTC), Tyre, Lebanon



Personal Information

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Email

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Linkedin URL

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Location

Tyre - Lebanon

Gender

Female

Age

26 years old

Nationality

Palestinian



Skills

AutoCAD

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ETABS

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Primavera P6

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3D Max Studio

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Civil 3D

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Photoshop

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Illustrator

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Indesign

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Microsoft Office

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Languages

Arabic

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Mother Tongue

English

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Professional