

RESUME

Shailesh.R.Dhimmar

AT & POST: Room No 60,Gujarat Housing Board Colony,Devsar,Bilimora

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SUBJECT : An application for the post of **ACCOUNTANT**

Work Experience :

1. I have running job in (SAGAR METALLICS P.LTD GIDC SACHIN SURAT GUJARAT) in **ACCOUNTANT**

Qualification :

EXAMINATION	BOARD / UNIVERSITY	PASSING YEAR	PER (%)
S.S.C.	G.S.E.B	MARCH-2006	47.29%
H.S.C	G.H.S.E.B.	MARCH-2008	49.43%
SCOPE	UNIVERSITY OF CAMBRIDGE ESOL EXAMINATION	NOV-2009	CEF LEVEL-A1
B.COM	B.A.O.U	DECEMBER-2020	57.55%

Computer Skills :

- Accounting Software Of New Tech & Tally
- Basic,
- MS- Office,Word Pad, Note Pad, Word, Excel, Power point, Access.
- Internet Surfing.

Strength:

- Quality and Speed of Learning.
- Ability to accept Challenges and enjoy Taking Responsibilities.
- Can interact with anyone.
- Hard Working, Co-Operative & Confidential.

Personal Detail :

NAME IN FULL : Dhimmar ShaileshKumar RamanBhai

DATE OF BIRTH : 09/08/1990

GENDER : Male

RELIGION : Hindu (Hindu Machhi)

MARITAL STATUS : Unmarried

LANGUAGES KNOWN : Gujarati, Hindi & English

Experience :

R.S.AUTOMATION OR RUTU MARKETING 5-YEAR

Bifurcation : Supervisor

Sagar Metallica P.Ltd 5-Year 5-Month

Bifurcation : Sales Bill Entry, Purchase Bill Entry, Journal Entry, Cheque Create, Bank reconciliation, Itc-04, Tds, Gst.

Declaration :

I hereby declare and affirm that the information proceeded by me is True to the best of my knowledge and belief. Given an opportunity, I am Confident about nurturing the interest of your esteemed organization.

Place : Bilimora

Yours Faithfully,

Date :

(Dhimmar ShaileshKumar R.)

K/A TO THE MANAGER/DIRECTOR