

Muhammad Waqas Latif

UAE (Abu Dhabi).

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Objective:

Drive to work for a suitable position in a career oriented organization where I can prove myself to the best of my abilities.

Experience:

Almost total experience is 5 year.

Organization:	Construction Tech (Pvt) Ltd.
Project:	University of Central Punjab(Lahore).
Designation	Site Supervisor
Duration	10-July-2015 to December, 2017.

Organization	Abel Construction (Pvt)Ltd .
Project:	Park View City Islamabad.
Designation	Site engineer
Duration	01-February-2018 to Upto Till Now.

Job Responsibilities:

1. Working as per drawing.
2. Preparation of Sub Contractors Bills.
3. Preparation of Bar Bending Schedule.
4. Estimate of all Civil Quantities for material requirement on Project.
5. Verification of Quantities.
6. Preparation of MB.
7. Record keeping.
8. Leveling
9. Good command on total station

10. Total station survey and Manual survey.

Qualification:

Degree: Diploma of Associate Engineer Civil (D.A.E Civil) (2012-2015)

Board: Punjab Board of Technical Education (PBTE)

Marks: 2800 / 3500

Computer Skills:

- 1 Full command on MS Office.
- 2 Auto Cad - 2D+3D.
- 3 Have Knowledge about Windows XP 7,8,10 Computer Software and Hardware.

Personal abilities:

- 1 Motivated, Dynamic, Enthusiastic & Innovative.
- 2 Quick in learning new concepts.
- 3 Ability to work under pressure, independently or with a team.
- 4 Excellent communication, Interpersonal & Negotiation skills.
- 5 Punctuality & time management.
- 6 Good Administrative skills.
- 7 Multiple talents.
- 8 Sociable & enjoy work with people
- 9 Good communication skills
- 10 Ability to develop friendly relationship with staff.
- 11 Language capabilities like **Punjabi - Urdu - English.**

Personal Data:

Father's Name:	Muhammad Latif.
Nationality;	Pakistani.
Gender:	Male.
Material Status:	Single.
Domicile:	Toba Take Singh.
Language:	Punjabi - Urdu - English.
Religion:	Islam.
ID Card:	33302-1923687-5 (Pakistani)