

CURRICULAM VITAE

THANVEER VK

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CAREER OBJECTIVE

Seeking a challenging career in your esteemed organization, where my skills can be share and enriched along with the growth of the organization.

POST LOOKING FOR

Any suitable position such as Data Entry Operator, Filing Clerk etc.

PERSONALPROFILE

Have a high communication skills and public speaking, capable to work with pressure in a team or individually.

EDUCATIONALQUALIFICATION

- ❖ Bachelor of Business Administration (BBA), 2018 – Kannur University, Kerala.
- ❖ English, Arabic Typing & Ms-word Course,2018– Master Computer Education, Pilathara
- ❖ Higher Secondary (Plus Two), 2015 -Kerala
- ❖ Secondary School leaving Certificate (SSLC), 2013 – Kerala

LANGUAGES

- ❖ English and Malayalam

WORK EXPERIENCE

- ❖ Accounts clerk, Cashier, Document controller, Invoice clerk, Store in-charge, It, Sales and Services.
- ❖ 1 year experience as typist (Arabic, English) in kerala India (2018-19).

PERSONAL INFORMATION

- | | |
|------------------|----------------|
| ❖ Name | :Thanveer VK |
| ❖ Father's Name | : Siddique UKP |
| ❖ Nationality | : Indian |
| ❖ Marital Status | :Single |
| ❖ Date of Birth | :20-10-1996 |
| ❖ Religion | : Islam |
| ❖ Passport No. | : P7570111 |
| ❖ Visa Status | : Visit Visa |

DECLARATION

I do hereby declare that all the information stated above are true and correctto the best of my knowledge and belief.

Place :

Date :

(Thanveer.V.K)