

# ATHIRA SUSEELAN

Al Karama Karama Centre UAE

Email: aathu.suseelan06@gmail.com

Phone: +97126818648

## WORK EXPERIENCE

- **HR RECRUITER , ALMAJAL FACILITY MANAGEMENT SERVICES , BUSINESS BAY, United Arab Emirates**(Jan 2020 to Nov 2020)
- **Admin cum Insurance Coordinator , JUPITER SPECIALITY MEDICAL CENTER, Karama, UAE , KaramaALMAJAL FACILITY MANAGEMENT SERVIC, United Arab Emirates**(Nov 2018 to Dec 2019)

## EDUCATIONAL BACKGROUND

- **MACFAST college, Thiruvalla, M. B. A , 2017, HR & Marketing**
- **SNGM College Thuravoor , BBA , 2015,**

## SKILLS

- **date**
- **• basic understanding of change management and organizational processes.**
- **i hereby declare that the above furnished details are true to my knowledge and its accountability lies**
- **excel**
- **ms word**
- **declaration**

## PERSONAL BACKGROUND

° **Birthday:** - 1994-07-06