|  |  |
| --- | --- |
| **Gender:**  Female  **Marital Status:**  Single  Address  Dubai-UAE  Gender: female  Nationality: ugandan    **Preferred Location:**  Any location in UAE  **Availability to Join: Immediately**  **Languages Known:** English.  **Visa status:**  visit visa | **NAKAFU ZAM BIRUNGI**  Contact no.: +971- 545101681  **Email:** [nwangishaimah@gmail.com](mailto:nwangishaimah@gmail.com)  O b j e c t i v e s  I am looking forward to secure a responsible & challenging position in my field of expertise in a progressive organization that would provide an opportunity for personal growth & career advancement, as well as an opportunity to contribute towards the growth of the organization.  K e y S k i l l s |
| **Excellent Customer Service Team Player Excellent communication skills** |
| **Problem solving skills Integrity Emotional control** |
| **Strategic Planning Dependability Professionalism** |
| **Inventory control strategies Safety management** |
| Pe r s o n a l S k i l l s   * Excellent interpersonal, coordinating and problem-solving skills * Effective communication skills * Ability to work in a diverse and dynamic environment * Innovative and ability to work under pressure to meet deadlines * Ability to accept any challenges * Good team player with positive attitude   W o r k E x p e r i e n c e   * **Waitress Signature restaurant Abu Dhabi.**   (December 2017 – March 2020)  Responsibilities: -   * Greet and escort customers to their tables * Present menu and provide detailed information when asked (e.g. about portions, ingredients or potential food allergies) * Prepare tables by setting up linens, silverware and glasses * Inform customers about the day’s specials * Offer menu recommendations upon request * Up-sell additional products when appropriate * Take accurate food and drinks orders, using a POS ordering software, order slips or by memorization * Communicate order details to the Kitchen Staff * Serve food and drink orders * Check dishes and kitchenware for cleanliness and presentation and report any problems * Arrange table settings and maintain a tidy dining area * Deliver checks and collect bill payments * Carry dirty plates, glasses and silverware to kitchen for cleaning * Meet with restaurant staff to review daily specials, changes on the menu and service specifications for reservations (e.g. parties) * Follow all relevant health department regulations * Provide excellent customer service to guests |

# C o m p e t e n c e summary.

* Good working knowledge.
* Excellent written and verbal communication skills.
* High level of literacy and numeracy skills.

# E d u c a t i o n a l Q u a l i f i c a t i o n

* **Certificate in human resource**
* **High school Certificates of Education**

# R e f e r e n c e s

Will be provided on request

# D e c l a r a t i o n

I hereby declare that all the above-mentioned details are true to the best of my knowledge

**NAKAFU ZAM BIRUNGI**