|  |  |
| --- | --- |
| **Gender:**Female**Marital Status:**SingleAddressDubai-UAEGender: femaleNationality: ugandan **Preferred Location:**Any location in UAE**Availability to Join: Immediately** **Languages Known:** English.**Visa status:**visit visa | **NAKAFU ZAM BIRUNGI**Contact no.: +971- 545101681**Email:** nwangishaimah@gmail.comO b j e c t i v e sI am looking forward to secure a responsible & challenging position in my field of expertise in a progressive organization that would provide an opportunity for personal growth & career advancement, as well as an opportunity to contribute towards the growth of the organization.K e y S k i l l s |
|  **Excellent Customer Service Team Player Excellent communication skills** |
|  **Problem solving skills Integrity Emotional control** |
|  **Strategic Planning Dependability Professionalism** |
|  **Inventory control strategies Safety management** |
| Pe r s o n a l S k i l l s* Excellent interpersonal, coordinating and problem-solving skills
* Effective communication skills
* Ability to work in a diverse and dynamic environment
* Innovative and ability to work under pressure to meet deadlines
* Ability to accept any challenges
* Good team player with positive attitude

W o r k E x p e r i e n c e* **Waitress Signature restaurant Abu Dhabi.**

(December 2017 – March 2020) Responsibilities: -* Greet and escort customers to their tables
* Present menu and provide detailed information when asked (e.g. about portions, ingredients or potential food allergies)
* Prepare tables by setting up linens, silverware and glasses
* Inform customers about the day’s specials
* Offer menu recommendations upon request
* Up-sell additional products when appropriate
* Take accurate food and drinks orders, using a POS ordering software, order slips or by memorization
* Communicate order details to the Kitchen Staff
* Serve food and drink orders
* Check dishes and kitchenware for cleanliness and presentation and report any problems
* Arrange table settings and maintain a tidy dining area
* Deliver checks and collect bill payments
* Carry dirty plates, glasses and silverware to kitchen for cleaning
* Meet with restaurant staff to review daily specials, changes on the menu and service specifications for reservations (e.g. parties)
* Follow all relevant health department regulations
* Provide excellent customer service to guests
 |

# C o m p e t e n c e summary.

* Good working knowledge.
* Excellent written and verbal communication skills.
* High level of literacy and numeracy skills.

# E d u c a t i o n a l Q u a l i f i c a t i o n

* **Certificate in human resource**
* **High school Certificates of Education**

# R e f e r e n c e s

Will be provided on request

# D e c l a r a t i o n

I hereby declare that all the above-mentioned details are true to the best of my knowledge

**NAKAFU ZAM BIRUNGI**