**CURRICULUM VITAE**

**Hiral Mehulkumar Shah**

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**Career Objectives**

To work in **Accounts and Audit**’ of an aggressive, ethical organization that has a mission to continuously improve and grow, of which I would be an integral part & major co-achiever.

Aspiring Chartered Accountant with 5 years of experience in **Accounting, Auditing & Taxation(Income Tax & GST)**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Areas of Excellence**   |  |  |  | | --- | --- | --- | | **Internal Audit I.T Returns** | | **Tally** | | **Vouching** | **Audit Reports** | **Statutory Audit** | | **Preparing Report** | **Scrutiny** |  | |

**Professional Qualification**

1. **The Institute Of Chartered Accountants Of India**

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| --- | --- | --- | --- | --- |
|  | **Maximum** | **Marks** | **Percentage** | **Year Of Passing** |
| **CPT** | 200 | 138 | 69% | June 2012 |
| **IPCC (Both Groups)** | 600 | 351 | 50.14% | November 2014 |
| **Final (Group 1)** | 400 | 226 | 56.5% | November 2019 |

Pursuing CA Final Group 2

**2.** **Others**

|  |  |  |  |
| --- | --- | --- | --- |
| **Education** | **University/board** | **Year** | **Percentage** |
| 10th | Gujarat Board  G.S.E.B | March 2010 | 88.49% |
| 12th | Gujarat Board  G.S.H.E.B | March 2012 | 86.14% |
| B.Com | Bhavnagar University  K.R. Doshi College | April 2015 | 63.33% |

**Navyug Traders & Navyug Ship Breaking Pvt. Ltd.**

**From November 2018 to September 2019**

**Worked as an Accountant**

* Performed day to day Data Entry operations
* Finalization of Profit & Loss A/c. and Balance sheet
* Preparation of Stock Statement on Regular Basis (Every 15 days)
* Worked closely with management regarding Compliances and Legal Requirements
* VAT Return Filing
* TDS/TCS Return Filing
* Income Tax Return Filing

**M.A. Shah & Associates From: September 2016 to September 2018**

|  |  |  |
| --- | --- | --- |
| **Name of Company** | **Company Profile** | **Nature of Assignment Handled** |
| El mech Technologies Pvt. Ltd. | An ISO 9001 : 2008 company who export across the Globe and well established Distributor network with committed and satisfied Dealer points | Statutory Audit, Ledger Scrutiny, Compliances, Audit Report, I.T. Return Filing |
| Bhupatlal Chimanlal Group | The group with various companies and firms leading in Ship Breaking, Manufacturing and Trading | Statutory Audit, Ledger Scrutiny, Compliances, Audit Report, I.T. Return Filing |
| Sanjay Sales Pvt. Ltd. | a value-added manufacturer of Steel and other metal products. | Statutory Audit, Ledger Scrutiny, Compliances, Audit Report, I.T. Return Filing |
| Pagoda Steel Pvt. Ltd. | Top suppliers of Agricultural Implements ,T Plates in India. The supplier company is located in Bhavnagar, Gujarat and is one of the leading sellers of listed products. | Statutory Audit, Ledger Scrutiny, Compliances, Audit Report, I.T. Return Filing |
| Bank of Baroda | One of the very trusted banks in India. | Statutory Audit |
| Marutinanndan Petrol Pump(Indian Oil) | Petrol Station | Book keeping, Account Closure, Compliances |
| Heema Gases | One of the leading distributors of Oxygen Cylinders & other gases | Statutory Audit, Ledger Scrutiny, Compliances, Audit Report, I.T. Return Filing |

# SKILLS & EXPERTISE

* Practical knowledge of MS Office Word/Excel etc.
* Knowledge of Various Accounting Softwares like Tally ERP, SAGAR etc.
* Knowledge of Various Income Tax Softwares like I-Tax, Aeon IT, Java Utilities etc.
* Knowledge of Audit Softwares, GST based Audits, Statutory Audits, Internal Audits, Scrutiny
* Knowledge of Book Keeping, Financial Reports Preparation and Analysis

# CORE COMPETENCIES

* Strong Communication and Oral Presentation Skills
* Hardworking, Self Motivated and Result Oriented & able to work in any type of environment
* Ability to work under pressure to tight deadlines
* Highly Analytical & Helpful Attitude
* Always Positive Attitude towards Learning
* Highly Enthusiastic with a positive and team oriented attitude

# Extracurricular activity

* Have participated in performing Skits, Elocution Competition, various quizzes, Essay Writing Competitions, Science Projects, Presentations & Dramas at School level and during CA functions.

**Personal Details**

Languages Known: English, Hindi and Gujarati

Marital status: Married

Date of Birth : 07th May 1995

Passport details : Z5946141 (valid till 09/2030)

Present Address: Abu Dhabi