RODWIN BASIL MIRANDA

Result-oriented accounting professional with more than 8 years of increasingly responsible experience. Track record of effectively resolving challenging accounting assignments in deadline-driven environment. Strong research, analysis and financial skills



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DOB	19 October 1988	Mobil e	0505854878
Nationality Marital Status	Indian Married	E-mail ⊻	rodwinbasil@gmail.com
Address 💡	Dubai, UAE.		GES
		English Arabic	
WORK EXP	ERIENCE		
March 2016 to March 2021		lustry: Retail – Luxury and Fashion) IAE and Bahrain System: ERP AX Dy	namic 2012
(5 years)	Senior Accountar	nt	<u>1960 (01)</u>
	 Analyze financia Report on finance Analyze past response York closely with Evaluate finance Guide cost and Provide analysis Recommend accomparative ar Identify and drivad-hoc reports, Increase produce Hands on experient Perform market Maintain a stront 	sults, perform variance analysions for improvements. In the accounting team to en- ial performance by comparing asts. Issis process by establishing and of trends and forecasts and re- ctions by analyzing and interprovements, included ve process improvements, included tools, and Excel dashboards. ctivity by developing automations ience with FA, AP & AR, IFRS 16 research, data mining, busine of financial analysis foundations	nodels for decision support. e for regular leadership reviews. is, identify trends, and make sure accurate financial reporting. In and analyzing actual results with and enforcing policies and procedures recommend actions for optimization. oreting data and making ges in methods and materials luding the creation of standard and ted reporting/forecasting tools.
Apr 2014 to Feb 2016			Retail – Fashion, Furniture and Foods)
(1.9 years)			GROUP
	 Reconciling and as required. 	d analyzing all Balance Sheet	Logo story Accounts and make adjusting entries
	Issuing payment	ts to destination representativ I non-payroll salaries.	e as instructed for rent, transportation
	 Reconciling disc 		edger and make proper adjustments.
		ernal and external auditors as	required.
	 Preparing month 	hly reconciliations of balance	sheet accounts.

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Aug 2011 to Mar 2014	GS Engineering & Construction Kuwait (KNPC) (Industry: Oil & Gas) City : Mina Al Ahamadi System: MS Office		
(2.5 years)	Project Corodinator		
	Draft Letters and Transmittals for Contractors and Subcontractors. CSGS		
	Review Monthly Progress invoice.		
	Prepare Daily report after acquiring from all department and submit to Contractor		
	Prepare Monthly report and submit to Contractor		
	 Ensure that all documents are submitted to their predesignated departments before the required submission date expires. 		
	Prepare submittal logs and arranging a meeting with Subcontractors, Site Engineers/Forman's and Safety.		
	Plan and Schedule meetings and appointment collect and disseminate internal and external information, inquiries, documentation, and contacts by using telephones, mail services.		
	Keeps track of all company records by looking through both hard files and computer database files on a regular basis.		
	 Maintain updated records of all approved documents and drawings and their distribution clearly. 		
EDUCATION			
2016 –2018	 Master's Degree, Master Of Business Administration (MBA) in Finance Indira Gandhi Open University, Kuwait 		

2008 - 2011 O Bachelor's Degree, Bachelor of Commerce (B.Com) in Taxation, Accounts & Law Kerala University, Kerala, India

SOFTWARE & SKILLS.

- Microsoft ERP AX Dynamics
- Oracle Financial Suit
- Financial Accountant
- ERP, BI Reports
- Microsoft Office (Expert level)

INTEREST

- Sports: Badminton, Cricket and football
- Movies
- Travelling
- Photography
- Reading Newspaper & Books