



# MUHAMMED.M.A

## ACCOUNTANT

### Contact

**Address:**  
Melevalappil House  
Nannammukku Post  
Malappuram Dt  
Pin-679575

**Mob:0554380723**  
**Whatapp: 9895410550**

**Email:**  
[muhammedmunna29@gmail.com](mailto:muhammedmunna29@gmail.com)

### Languages

English

Hindi

Malayalam

### Computer Skills

- Tally
- GCC Vat
- Excel
- Word

### Personal Details

Date of Birth : 31.01.1997  
Father's Name : Abdutty  
Nationality : Indian  
Religion : Muslim  
Marital Status : Single  
Passport No : R1839454  
Date of Expiry : 04.07.2027

### Career Objectives

A Suitable position with an organization where I can utilize the best of my skills and abilities that fit to my education, skills and experience a place where an encourage and permitted to be an active participant as well vital contribute on development of the company.

### Skills

- ✓ Very Energetic result oriented and organized
- ✓ Efficient and well behaved person
- ✓ Extremely hardworking self-motivated and able to work independently in a team environment under supervision
- ✓ Keep excellent inter personal relations with colleagues and ready to help them

### Education

- **DEGREE (Doing)**
- **PLUS TWO**
- **SSLC**

### Work Experience

- 9 months experience as an **Accountant** in A.S Associates at Changaramkulam.
- 6 months experience as Asst. Accountant in Hisham Transport at Ernamkulam, Edappally.

### Duties and Responsibilities

- Billing
- Banking
- Communication skill
- GST
- Cash handling
- Return file

### Declaration

I hereby declare that the above mentioned details are true and correct to the best of my knowledge and belief.