



## Suresh Balu R

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I aspire to excel in my profession and contribute towards the growth of a multifunctional organization resulting increase in profits of the organization and overall growth of the economy.

### OBJECTIVE

To seek a position to utilize my skills and abilities in the field of purchasing that offers professional growth while being resourceful, innovative and flexible.

### PROFILE

- Ability to function as a team player and alternatively work independently to achieve objectives.
- Demonstrated ability to manage multiple tasks and targets.
- Languages Known: **English, Hindi, and Malayalam.**

### WORK EXPERIENCE – 2 Years.

#### 1. SHAIKH MOHD SAEED PERFUME EST, Dubai, UAE. Period: From 2018 to 2020

#### Designation: Purchase Executive

#### Job Profile:

- Design, plan and implement sourcing and purchasing strategies.
- Work with suppliers, manufacturers and internal departments.
- Maintain a database of approved suppliers.
- Monitoring Performance.
- Build and maintain relationships with suppliers and vendors.
- Negotiate lower pricing.
- Search and source potential suppliers and vendors.
- Track, measure and analyze company expenditures.
- Provide reports for upper management.

## Education Qualification

Post Graduation	: Master of Business Administration
Stream	: Human Resources and Marketing
College	: Nehru College of Management Coimbatore
Board	: Barathiyar University
Year of Passing	2018
Graduation	: Bachelors of Commerce
Stream	: Cooperation
College	: Distance Education
Board	: Kerala University
Year of Passing	2015

## PERSONAL PROFILE:

<b>Father Name</b>	<b>: RAJENDRAN S</b>
<b>DOB</b>	<b>: MARCH 30, 1994</b>
<b>Passport No</b>	<b>: N5573619</b>
<b>Sex</b>	<b>: MALE</b>
<b>Marital Status</b>	<b>: UNMARRIED</b>
<b>Nationality</b>	<b>: INDIAN</b>

## MY PRINCIPLES AND PHILOSOPHIES:

- 'COMMITMENT' is always the first chapter in the book of SUCCESS.
- Work should be more fun than fun. Work should be like playing a game... of course, you play to WIN.
- The most successful people in life are self-starters. They don't rely on others to get going.

### References:

Upon Request

I hereby declare that the above particulars are true to the best of my knowledge and belief.

**(Suresh Balu R)**