



# Mohammad Zeeshan Khan

JAIPUR (Rajasthan, India) 302016

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## SUMMARY

8 Years of experience in supervisory roles in the Mechanical & Culinary industry. Having work exposure in different roles and environments. Expertise in operations, installation, infrastructure management and maintenance. Excellent leadership, managerial and team handling abilities. Comprehensive knowledge of Sales, Purchase, Inventory Management and Troubleshooting. My flexibility and multitasking capabilities makes me more productive for the organization.

## SKILLS/EXPERTISE

- |   |                           |                                 |
|---|---------------------------|---------------------------------|
| -End to End Maintenance                   | -Plant Management         | -Inventory Management           |
| -Restaurant Management                    | -Production Stabilization | -Plant Installation             |
| -Hospitality                              | -After sales service      | -Staff Training and Supervision |
| -Knowledgeable of QC standards (ISO-9000) | -Creative thinker         | -Sales and Purchase             |
| -Communication skills                     | -Proficient in MS-Office  | -Technical Supervision          |

## WORK EXPERIENCE

**Company Name: 11MG CAFÉ, JAIPUR, INDIA**

Duration: 05/2017-06/2020

**Designation: Restaurant Supervisor**

My responsibilities were to manage the staff, guest area and kitchen. Greeting and advising customers to enhancing guest's experience at restaurant and was the one point of contact for all customer enquiries and complaints. I also handle administration and financial records. My overall responsibility was to maintain high quality hygiene, health and safety. Was also responsible for Timely maintenance and modification of the restaurant. I have saved 25% of operational costs without hampering the quality by planning and implementing QMS. I was always finding ways to take the business to the next level.

**Company Name: CWS (Cutting and welding Solutions), JAIPUR, INDIA**

Duration: 02/2016-04/2017

**Designation: Technical Supervisor**

Here, I was responsible for training the Sales Executives; Making them aware about the company's products, Solving their technical queries and assigning them targets. Was also responsible to manage & guide the team to achieve the targets and improve the overall sales. Was also attending the after sales customer issues and queries, and forwarding them to the respective teams and making sure it gets resolved as per the SLA. Major challenge and overall aim was to improve the company's brand value and profitability.

**Company Name: M.S. Engineering and Construction, JAIPUR, INDIA**

Duration: 12/2012-01/2016

**Designation: Site Engineer**

Implementation and monitoring of all mechanical related works at site as per approved drawing, methods and safety rules. Providing the engineering and technical support to all the mechanical work groups at the site. Estimating, preparing and assigning the resources required for all mechanical and related works prior to execution. Ensuring that all the work will be done in accordance to all the applicable standards both local and national standards. My responsibility was to apply the EHS rules and also to make sure that other workers and sub-contractors also apply them. Sending daily status of the site progress. Monitoring and reviewing subcontractor's performance. Certifying progress of overall work on completion of the installation.

**P.P. Iron art Pvt. Ltd., JAIPUR, INDIA**

Duration: 11/2011-10/2012

**Designation: Plant Engineer**

Managing the day to day operations of the plant. Training and assisting the Operators, Helpers and Labourers. Resolving all maintenance related issues and recommending improvements of the same. Inspecting plant and machinery to ensure optimum performance, directing the maintenance of plant building and equipment. Scheduling and planning production activities. Managing the tool room. Preparing daily reports and coordinating with the Plant manager and the Director. Implementing all the health & safety standards in the plant. Optimizing quality and production. Maintaining a safe and secure workplace and adhering to the best safety practices.

**EDUCATION: B-Tech in Mechanical Engineering**, 2006-2011, JaganNath Gupta institute Engineering & Technology, JAIPUR,

**TRAINING: GNA Axles Limited**, 30 Days, HOSHIARPUR, PANJAB, INDIA.