

ARCHANA SHARMA

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WORK EXPERIENCE

- **Coordinator/ Executive Assistant , Metronics India Noida, , India**(Apr 2017 to Dec 2019)

EDUCATIONAL BACKGROUND

- **SYMBIOSIS PUNE. (SCDL), , MBA, 2010, HR**
- **Ambedkar University Agra , Agra, Bsc, 2001,**

SKILLS

- **ms office**
- **hardworking**
- **multitasking**

PERSONAL BACKGROUND

- **Birthday: - 1980-03-01**