

# ABHIRAM CK

## ACCOUNTANT



TO Achieve a challenging position in a professional organization through self improvement by excelling in all responsibilities with sincere hard work ,dedication and commitment. To work towards the development of the organization and grow with it.

### key skills

Team work

Work Ethic

Analytical skills

Financial Reporting

Accounts payable & receivables

Bank Reconciliation

Positive attitude

### ACADEMIC CREDENTIAL

**BACHELOR OF COMMERCE(2020)**

North East Frontier Technical University

**HIGHER SECONDARY (2017)**

**SSLC (2015)**

### AREA OF EXPERTISE

- Reconciling bank statement
- Invoice reconciliation
- Handling administrative tasks
- Recording financial transaction
- Assisting with finalizing accounts
- Verifying bills for statutory purpose
- Document management and tracking

**EXPERIENCE- ACCOUNTS TRAINEE FOR 6 MONTHS**

### DECLARATION

I hereby declare that the above mentioned information is true and bear the responsibility for the correctness of the above mentioned particulars.

### CONTACT DETAILS

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### COMPUTER PROFECIENCY

- SAP FICO
- SAP MM
- SAP SD
- MS EXCEL
- MS WORD

### LANGUAGES

- ENGLISH
- MALAYALAM

### INTERESTS

- READING
- TRAVELLING