

# Arpit Sharma

Operation Associate

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## EXPERIENCE

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### WNS Global

*Research Analyst · Data Service*

Gurugram, India

*Feb 2021 - Present*

#### ◦ Executive Research for Russell Reynolds Associations:

- \* Analysing the Executive Profile for extracting data and maintaining the database for RRA Process.
- \* Performing Research on Primary as well as Secondary platform
- \* Meet and exceeds Individual Productivity Target.
- \* Meeting TAT Accuracy Daily/Weekly SLA
- \* Oral and written communication with the concerned clients.
- \* Mentoring the new joiners for Team-building.

## EDUCATION

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### I Business Institute

*Post Graduation Diploma In Management*

Greater Noida, India

*Jul 2019 - Jun 2021*

### Shree Adhinath Jain College, Alwar

*Bachelors in Commerce*

Rajasthan, India

*Jul 2015 - Jun 2019*

### Ryan International School, Jaipur

*Intermediate*

Rajasthan, India

*Apr 2014 - May 2015*

### Ryan International School, Jaipur

*Matriculation*

Rajasthan, India

*Apr 2012 - Mar 2013*

## PROJECTS

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**Research for MRF Tyres:** As part of Masters project, worked on collecting data for the brand to analyse whether the loyalty partners or premium distributors are pitching for their product or not to the consumers. We contacted to different distributors of different areas across the Delhi, NCR for getting satisfactory results.

**Employee Satisfaction Survey for Hyundai:** As part of Masters project, visited to different Hyundai outlets and collected the data from Hyundai employees, to know the satisfaction level of employees toward the brand. Created questionnaire with different type of questions to analyse the satisfaction level along the employees, i.e. 'In terms of work environment, Human resource policies, Pay and compensation'.

## SKILLS

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**Skills:** Analytics , Factiva , Capital IQ , Boardx , Zoominfo , Excel , Digital Marketing

**Languages:** English , Hindi

## ACHIEVEMENTS

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- Digital Marketing Certification from Google
- Business analytics and Digital Media Certification from Indian School of Business
- Excel certification