

MOHAMMED HAMDY MOHAMMED MESELHY

OBJECTIVE

- Ambitious and self-motivated individual with 20 years of professional experience, excellent knowledge of financial modeling and reporting and working knowledge of SAP seek a position of Finance Manager. Hold CMA+IFRS+CFA in progress
- Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

PROFESSIONAL EXPERIENCE

Financial Manager

*Arcopirex For Glass
Manufacturing*

01/2021 – Till Now

Responsibilities:

- ❖ Develop a reliable cash flow forecast on a daily/weekly/monthly/yearly level, to make sure that the company is sufficiently funded at all times to meet its operating requirements.
- ❖ work with vendors, banks and exchanges companies to get the best credit terms for the company with strong planning to cover it as per business needs.
- ❖ work with clients to shorten the payment period.
- ❖ Thinking planning for ROI (Return of Investment).
- ❖ coordinate very closely with these functions in developing product pricing, securing the sales transaction
- ❖ Prepare Budget/Actual statement and other reports, regularly on periodic basis (as needed by company) and share with relevant department in order to exercise corrective action in time.
- ❖ Manage day to day accounting and finance functions of the entire group.
- ❖ Managing shareholders percentages and implement policy for it.
- ❖ prepare timely financial statements of the company in accordance with accounting standards and in line with industry peers.
- ❖ Allocate specific Dept and specify a policy for dept management with controlling and monitoring to grantee smoothing business.
- ❖ Develop an effective MIS system so that the CEO and relevant departments are able to get the reports on time in order to assist them.
- ❖ Preparation of monthly financial planning & analysis Monthly Payroll management & staff compensation and benefits with coordination of HR department.
- ❖ To make sure that goods movement is strictly accounted for in warehouse (inwards and outwards).

- ❖ Develop financial process and internal controls for the group, in order to quickly identify fraud, Proactively look for cost optimization opportunities and highlight areas of improvement in timely action. (Identify operating improvements, deep dive on cost structures, and analyze business opportunities / investments.)
- ❖ Control the sharing of financial data (especially the confidential data).
- ❖ Develop KPIs for the accounting team and monitor them.
- ❖ Deal with Statutory auditors, Banks, Government officials on required basis.

Financial Manager

Value For Advertising

07/2014 – 12/2020

Responsibilities:

- ❖ Obtain and maintain a thorough understanding of the financial reporting and general ledger structure
- ❖ Ensure an accurate and timely monthly, quarterly and year end close
- ❖ Ensure the timely reporting of all monthly financial information.
- ❖ Assist the Controller in the daily banking requirements.
- ❖ Ensure the accurate and timely processing of positive pay transactions
- ❖ Ensure the monthly and quarterly Bank Compliance activities are performed in a timely and accurate manner.
- ❖ Supports budget and forecasting activities
- ❖ Collaborates with the other finance department managers to support overall department goals and objectives
- ❖ Monitors and analyzes department work to develop more efficient procedures and use of resources while maintaining a high level of accuracy
- ❖ Analyses clients for the applicability of various accounting methods and Tax strategies, including R/D clients
- ❖ Promotes selected Tax strategies, including client presentations
- ❖ Prepares moderate to complex Tax returns
- ❖ Reviews prior year Tax returns and work papers for understanding

Senior Cost Manager

Elaraby group of company

01/2012 – 07/2014

Responsibilities:

- ❖ Construct data accumulation systems for a cost accounting system.
- ❖ Create and review the controls needed for data accumulation and reporting systems .
- ❖ Planning ,studying, and collecting data to determine costs of business activity such as raw material purchases, inventory and labor
- ❖ Coordinate physical inventory counts and cycle counts
- ❖ Investigate cycle counting variances and resolve issues
- ❖ Update standard costs in the bill of materials
- ❖ Validate the cost of goods sold as part of the month-end close report on variances
- ❖ Work with the materials review senior management to locate and dispose of obsolete inventory
- ❖ Reconciling inventory accounts to the general ledger
- ❖ Conducts physical inventories and monitors cycle count program
- ❖ Report on breakeven points by products, work centers, and factories
- ❖ Report on margins by product and division
- ❖ Report on periodic variances and their causes, focusing in particular on spending variances
- ❖ Analyze capital budgeting requests
- ❖ Analyzing changes in product design raw material manufacturing methods or services provided to determine effect on cost
- ❖ Providing management with reports specifying and comparing factors affecting price and profitability of products or services

Senior Financial Planning
\$ Analysis Manager

Elaraby group of company

01/2011 – 12/2011

• **Responsibilities:**

- ❖ Investigate operational and financial results and make recommendations for improvements.
- ❖ Conduct cost-benefit analyses
- ❖ Review capital budgeting proposals and make acceptance recommendations to management
- ❖ Review indicators of business activity published by the government and trade associations
- ❖ Review and recommend different types of investments based on risk and return analysis

- ❖ Prepare and periodically update an analysis of the industries in which the company operates
- ❖ Create PowerPoint presentations summarizing the results of analyses and present the results to senior management
- ❖ Support Controller with special projects and workflow process improvements
- ❖ Work with each direct report to establish goals and objectives for each year and monitor and advise on the progress to enhance the professional development of staff
- ❖ Assist in development and implementation of new procedures and features to enhance the workflow of the department
- ❖ Monitor and analyze department work to develop more efficient procedures and use of resources while maintaining a high level of accuracy

: Senior Accounting Manager

Elaraby group of company

06/2008 – 12/2010

• **Responsibilities:**

- ❖ Obtain and maintain a thorough understanding of the financial reporting and general ledger structure
- ❖ Ensure an accurate and timely monthly, quarterly and year end close
- ❖ Ensure the timely reporting of all monthly financial information
- ❖ Assist the Controller in the daily banking requirements
- ❖ Ensure the accurate and timely processing of positive pay transactions
- ❖ Ensure the monthly and quarterly Bank Compliance activities are performed in a timely and accurate manner
- ❖ Support budget and forecasting activities
- ❖ Create PowerPoint presentations summarizing the results of analyses and present the results to senior management
- ❖ Support Controller with special projects and workflow process improvements
- ❖ Collaborates with the other finance department managers to support overall department goals and objectives
- ❖ Monitor and analyze department work to develop more efficient procedures and use of resources while maintaining a high level of accuracy

: **General Accountant**

EWG For contracting & real state

06/2002 – 02/2007

- **Responsibilities:**

- ❖ Supervise all regular accounting processes such as A/P and Journal Entries plus monthly closure accounts.
- ❖ Organize all company financial programs and ensure compliance to budgetary requirements.
- ❖ Analyze and forecast financial requirements for organization.
- ❖ Supervise and ensure efficient working of all financial transactions in organization
- ❖ Monitor and implement all accounts payable check activation and wire transactions.
- ❖ Assist departments in account reconciliation process on monthly basis
- ❖ Monitor authorized account reconciliation process.
- ❖ Administer all bank transactions and oversee data recording procedures monthly
- ❖ Support Controller with special projects and workflow process improvements
- ❖ Analyze different general ledger accounts regularly.
- ❖ Prepare journal entries and synthesize common ledger for subsidiary accounts.

TRAINING COURSES & CERTIFICATES

- .CMA(Certified Management Accountant)
- IFRS
- DIPLOMA in Manual & Computerized financial Accounting
- DIPLOMA in Peachtree Accounting Program
- English – ministry of defense language institute finished level 12.
- CFA L1 In Progress

EDUCATION

- Bachelor in Accounting
 - Faculty of Commerce Menofia University.
 - Department of Accounting- English department.
 - Graduation year: 2001.

COMPUTER SKILLS

- Windows, Microsoft Office (Word, Excel, Access, Power Point) and Windows based programs.
- Very good knowledge of using internet technology.
- AS/400 , Peachtree & SAP accounting program
- Odoo, Onyx ,oracle ,view soft

SOFT SKILLS

- Working under pressure.
- Persistency on accomplishing tasks.
- Management Skills.
- Self-Learning.
- Organizing and prioritizing.
- High level of Attention to detail and accuracy
- High level of communications is needed.
- Problem solving skills.
- Ability to work extended hours.
- Decision maker

LANGUAGES

- English: Excellent in speaking, writing and listening.

Personal Information

Mobile
Email

+20 1114481000
misso_1000@hotmail.com

Birth Date
Nationality
Military Status
Marital Status

09/03/1981
Egyptian.
Fully Exempted
Married.