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| **RESUME** |
| jeena biodata1.jpg **Jeena Sam** jeenamanoj009@gmail.com9747881103**Permanent Address**OzhankalPangada (PO)PararamattomPampady. Pin: 686502Kottayam (Dist)Kerala**Personal Data**Date of Birth : 22/4/1984Sex : FemaleNationality : IndianMarital Status : MarriedReligion : Cristian | **Career Objective**Looking for a challenging position in a banking / NBFC where my performed as Branch Manager and practical experience will fully utilized.**PERSONAL STRENGTH****Hard work, Sincerity my willingness to take risk and my devotion to the work are my strength****Academic Qualification**

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| **Course** | **Name of the Institution** | **Board/****University** | **Percentage** |
| M.COM Finance | ST.ANTONY’SCOLLEGEKANJIRAPPY | M.G univercity (Private study) |  |
| B.COM Computer Application | ST.ANTONY’SCOLLEGEKANJIRAPPAY | M.G univercity | 48 |
| XII | SNDP HSS VENKURINJI | Board of Public Examination, Kerala | 45 |
| X | TVHS MUTTAPPALY | Board of Public Examination, Kerala | 50 |

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**WORKING EXPERIENCE**

* 1 year working experience as an Accountant in Jalanidhi project under government of kerala from 2014 to 2016
* 1 year experience with senses department as surveyor from 2015 to 2016
* 3 year experience as Branch Manager with ASIRVAD MICRO FINANCE. LTD.at Ettumanoor brach from March 2016 to March 2019
* 1 and half year experience as senior sales executive at Axis Bank from March 2019 to 2020September

**Linguistics**

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| --- | --- | --- | --- |
| Language | Read | Write | Speak |
| Malayalam | √ | √ | √ |
| English | √ | √ | √ |
| Hindi | √ | √ | √ |

**Technical Skills**

 COMPUTER KNOWLEDGE

* TALLY
* M.S OFFICE
* CERTIFICATE IN FINANCIAL ACCOUNTING

**Declaration**

 I here by declare that aii the above mentioned details are true to the best of my knowledge and belief. I assure that I will discharge my duties to the satisfaction of my superious

Date:

Place: pampady JEENA SAM