

AYESHA ZAHRA

E-mail: ayeshaan53@gmail.com

Mobile: +971 567269198

Visa Status: Residence - Father's Visa



Seeking to expand skills and experience in any field. Most preferred the commerce field. Aims at achieving company targets through developing strong customer bond and satisfaction. The knowledge I have obtained in my business studies would also be a valuable asset complementing the skills that of which I can develop.

Personal Details:

Date of birth: January 12, 1997
Nationality: Sri Lankan
Civil Status: Single
Language: Fluent in English; Mother tongue is Sinhala and understands Hindi
Gender: Female.
Personality: Friendly, Caring, Honest, Reliable, Well presented, Trust worthy
Hobbies & Interests: Sports -swimming, badminton, cricket, Reading, travelling, modeling.

Education:

2019

MBA – Manipal University
Dubai, United Arab Emirates

2016-2018

BBA – International Business
University of Business and
International Studies.
Switzerland, UAE branch.
Dubai, United Arab Emirates

2015 – 2016

Atlas Institutions – O level
Business Studies, Accountancy and Economics
(Smart Accounting as an extra course)
Dubai, United Arab Emirates

2014

Commerce Stream –GCSE Level
(AS Level) Grammar School
Dubai, United Arab Emirates

2003-2013

Elementary –Secondary Education
Science Stream- IGCSE Level
Westminster School
Dubai, United Arab Emirates

2001-2002

Kindergarten- Primary Education
Al Diyafah School
Dubai, UAE

Experience:

- **Worked for Embassy Cargo as a Administrative (for 1 year in 2016)**
- **Worked at Al Nabooda Insurance brokers as an Intern (for 4 months in 2019)**
- **Worked at IMG Worlds Of Adventure as an Intern (for 6 months in 2019)**

Skills & Abilities:

- Computer literate on Windows computers including MS Office and MS Word
- Organized – Plans and divides work into manageable schedules;
- Responsible, committed and hard working – takes duties assigned seriously.
- Ability to multi-task, can handle multiple work at one time.
- Ability to work in diverse teams and to communicate well with others;
- Capable of adjusting to different types of environment easily;
- Goal-oriented, fast-learner.

** References available upon request. **
