

PANATTIL MUSADDEEQ



Contact

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Languages

English
Hindi
Malayalam
Urdu

Hobbies

- Travelling
- Football
- Photography
- Painting

Summary

Ambitious to build a career in Accounting and Finance with an organization where team work is required and hardworking is appreciated and to be in a position which is best suited to my knowledge and skills.

Skill Highlights

- Positive attitude
- Strong decision maker
- Complex problem solver
- Team facilitator
- Hard working
- Willingness to learn
- Competency

Education

- **Master's, Business Administration**
In **International Finance** (2019)
Dr.John Matthai Centre, Trissur
University of Calicut
- **Bachelor's , Commerce**
In **co-operation** (2017)
University of Calicut
- **+2, Commerce**
Board of Higher Secondary Examination
Govt: of Kerala

Experience

- **Administrator @ AM TRADERS, Kerala, India (1 year)**
 - Office administration
 - Stock checking
 - Preparation purchase order
 - Petty cash book
- **Accounts and Data Entry @ Bilaga E-basket , Kerala, India (1 year)**
 - Purchase payment
 - Account clearance
 - Receipt and payment of cash
 - Account updating
 - Data entry

Certifications

- **System, Application & Products in Data Processing (SAP)**
- **TALLY PRIME**
- **GCC VAT**
- **MS OFFICE**